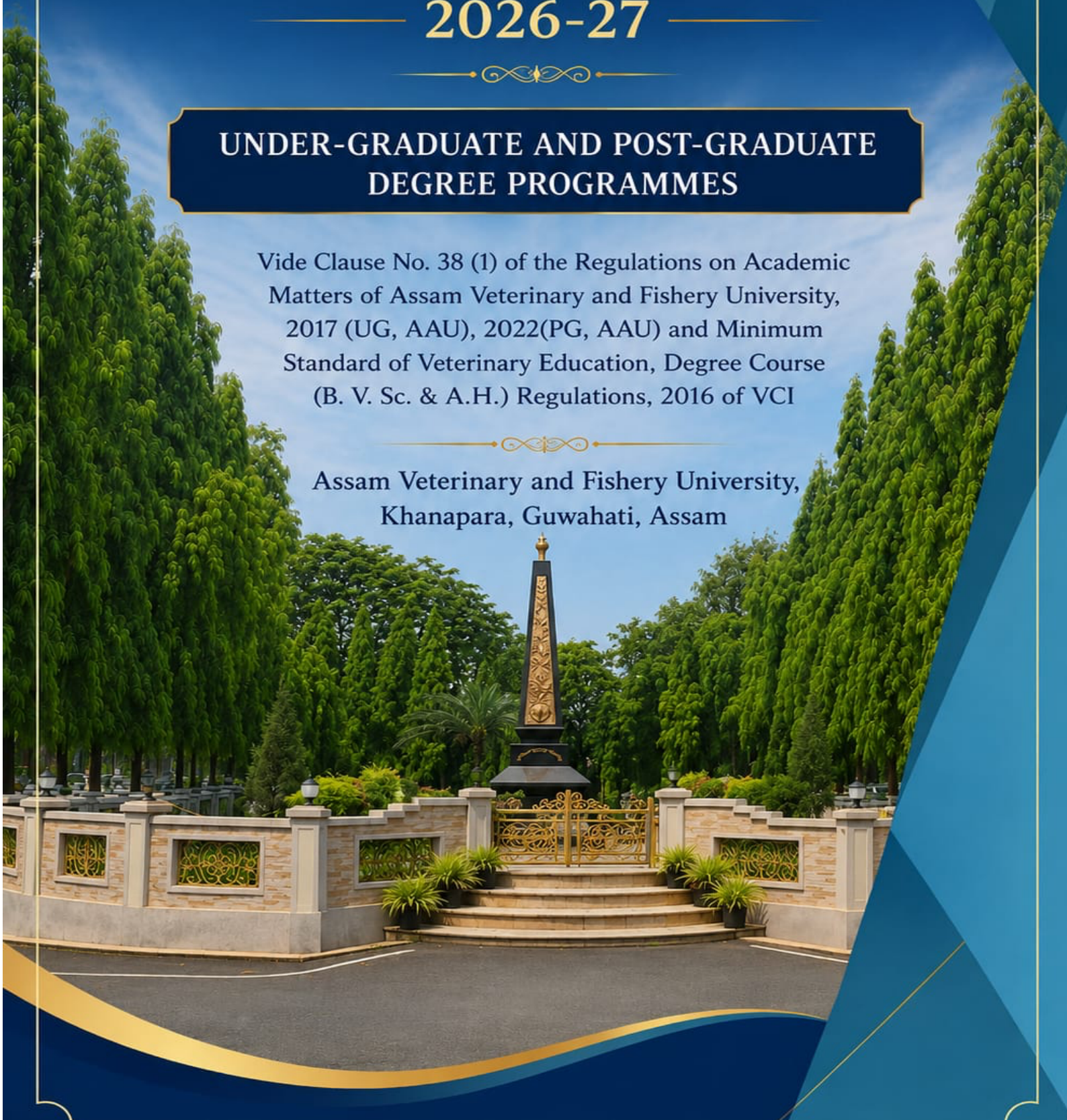
# INFORMATION BULLETIN

## 2026-27

### UNDER-GRADUATE AND POST-GRADUATE DEGREE PROGRAMMES

Vide Clause No. 38 (1) of the Regulations on Academic Matters of Assam Veterinary and Fishery University, 2017 (UG, AAU), 2022(PG, AAU) and Minimum Standard of Veterinary Education, Degree Course (B. V. Sc. & A.H.) Regulations, 2016 of VCI



Assam Veterinary and Fishery University,
Khanapara, Guwahati, Assam

# INFORMATION BULLETIN

# 2026-27

## UNDER-GRADUATE AND POST-GRADUATE DEGREE PROGRAMMES

Vide Clause No. 38 (1) of the Regulations on Academic Matters of Assam Veterinary and Fishery University, 2017 (UG, AAU), 2022(PG, AAU) and Minimum Standard of Veterinary Education, Degree Course (B. V. Sc. & A.H.) Regulations, 2016 of VCI

**Assam Veterinary and Fishery University, Khanapara, Guwahati,Assam**

# INFORMATION BULLETIN

## UNDER-GRADUATE AND POST-GRADUATE DEGREE PROGRAMMES

2026-2027

*Vide* Clause No. 38 (1) of
The Regulations on Academic Matters of
Assam Veterinary and Fishery University and Minimum Standard of Veterinary Education, Degree Course (B.V.Sc. & A.H.) Regulations, 2016 of VCI and B.F.Sc as per 6th Dean's Committee

**Assam Veterinary and Fishery University,**
**Khanapara, Guwahati,Assam**

## Acknowledgement

Dr. Niranjan Kalita
*Vice-Chancellor, AVFU*
Dr. Birendra Kumar Sarmah
*Registrar, AVFU*
Dr. B.N. Saikia
*Dean, FVSc, Khanapara*
Dr. P. C. Bhuyan
*Dean, FFSc, Raha, Nagaon*

***Co-ordination:***
Dr. J. Sarma, *Professor & Controller of Examinations, AVFU, Khanapara*

***Editing Desk:***
Dr. Biswajit Dutta, Associate Professor
Dr. Shantanu Tamuly, Assistant Professor
Dr. Arnab Narayan Patowary, Assistant Professor
Dr. Sophia M. Gogoi, Assistant Professor
Dr. Monosri Johari, Assistant Professor

***Drafting/Supporting Desk:***

Dr. Sophia M. Gogoi, Assistant Professor
Dr. Monosri Johari, Assistant Professor

***Layout & Design:***

Dr. Monosri Johari, Assistant Professor

| CONTENTS |
|---|
| **1. THE UNIVERSITY** |
| **1.1 Assam Veterinary & Fishery University** |
| 2. **THE FACULTIES :** |
| 2.1 Faculty of Veterinary Science |
| 2.1.1 Undergraduate Degree Programme in Veterinary Science |
| 2.1.2 Post-Graduate Degree Programme in Veterinary Science (Only in CVSc, Khanapara campus) |
| 2.2 Faculty of Fisheries Science |
| 2.2.1. Undergraduate Degree Programme in Faculty of Fisheries Science |
| 2.2.2 Post-Graduate Degree Programme in Fisheries Science |
| **3. ADMISSION CAPACITY OF VARIOUS PROGRAMMES** |
| 3.1 UG Programmes: |
| 3.2 PG Programmes: |
| **4 MASTER'S AND PH.D. DEGREE PROGRAMME** |
| *4.1 College of Veterinary Science, AVFU, Khanapara* |
| 4.2 Faculty of Fisheries Science, AVFU, Raha |
| **5. ELIBIGIBILITY FOR ADMISSION** |
| 5.1 Eligibility for Undergraduate Degree Programmes |
| 6. **AGE** |
| 6.1 B.V.Sc. & A.H. Degree Programme |
| 6.2 B.F.Sc. Degree |
| 6.3 Eligibility for VFA and F.D. |
| **7. ELIGIBILITY FOR MASTER'S DEGREE PROGRAMMES:** |
| 7.1 M.V.Sc. & M.F.Sc. Degree Programme |
| 7.2 M.V.Sc. degree programme in Animal Biotechnology |
| 7.3 Eligibility for Ph.D. Degree Programme |
| 7.4 Faculty of Veterinary Science |
| 7.5 Faculty of Fisheries Science |
| **8. ADMISSION PROCEDURE THROUGH COMMON ENTRANCE TEST** |
| 8.1 How to apply |
| 8.2 The candidate should be ready with the following documents at the time of application |
| 8.3 Selection and Admission Procedure |
| 8.4 Physical fitness |
| 8.5 Payment of fees |
| 8.6 Subsequent counselling |
| **9. ADMISSION OF FOREIGN/ NRI AND NRI-SPONSORED CANDIDATES** |
| 9.1 International candidate |
| 9.1.1 Sponsored Candidate |
| 9.1.2 Direct Admission |
| 9.2 NRI and NRI-sponsored candidate |
| **10. SEAT RESERVATIONS** |
| 10.1 Undergraduate Degree Programme |
| 10.2 Post-Graduate Degree Programme |
| **11. CERTIFICATE/DOCUMENTS TO BE PRODUCED IN ORIGINAL AT THE TIME OF REPORTING** |
| 11.1 HSLC marksheet and certificate |
| 11.2 HS marksheet and certificate |
| 11.3 Document for Proof of Birth |
| 11.4 Seat reservation certificate (refer point 7) |
| 11.5 Permanent residence certificate, wherever applicable |
| 11.6 Sponsorship Certificate, wherever applicable |
| 11.7 Gap period certificate |

| |
|---|
| 11.8 Medical certificate |
| 11.9 No objection certificate |
| **12. SERVICES PROVIDED** |
| 12.1 Advisory service |
| 12.2 Sports, Recreation, Social Service |
| 12.3 Training and Placement Cell, AVFU |
| 12.4 Medical facilities |
| 12.5 Student's Society/Union |
| 12.6 Student's Magazine |
| 12.7 Educational tour |
| **13. NCC/NSS** |
| **14. LIBRARY** |
| 14.1 E-Resources Access Unit |
| 14.2 User education programme |
| 14.3 Automation and Digitization |
| 14.5 Uploading of Theses |
| **15. RESIDENCE** |
| **16. ACADEMICS** |
| 17. TEACHING |
| 17.1 The System |
| 17.2 Academic Year |
| 17.3 Courses |
| 17.4 Credit Hours |
| 17.5 Attendance |
| **18. EXAMINATION** |
| 18.1 Number and type of examinations in a semester for PG degree programme : |
| 18.2 Internship Programme for Undergraduate Degree |
| 18.3 Students READY programme |
| **19. MULTIPLE ENTRY AND EXIT (FACULTY OF FISHERIES SCIENCE)** |
| **20. EVALUATION** |
| **21. CONVOCATION** |
| **22. SCHOLARSHIP, MEDALS AND AWARDS** |
| 22.1 Scholarships and Other Supports |
| 22.2 Award/Continuation of Scholarship |
| 22.3 Discontinuation of scholarship |
| 22.4 Non-eligibility for award of scholarship |
| 22.5 Other scholarships/ Fellowships |
| 22.6 Medals and Cash Prizes |
| 22.7. Vidya Lakshmi Portal |
| **24. DISCIPLINE** |
| **25. ORIENTATION** |
| **26. REFUND OF CAUTION MONEY** |
| **27. FEES** |
| ***ANNEXURES*** |

## 1. THE UNIVERSITY

### 1.1. Assam Veterinary & Fishery University

The Assam Veterinary and Fishery University Bill, 2024, was passed by the Assam Assembly on the fourth day of its Autumn Session. It was introduced by Hon'ble Animal Husbandry and Veterinary Minister Sri Atul Bora, to establish a new university specializing in veterinary and fishery sciences. Later, the university was formed in February, 2024 by merging existing College of Veterinary Science, Lakhimpur College of Veterinary Science and the College of Fisheries in Assam that were earlier under the Assam Agriculture University, Jorhat. This initiative was part of the Government of Assam's efforts to create a specialized institution that would cater to the growing demand for skilled professionals in veterinary and fishery sciences.

The Assam Veterinary and Fishery University Act, 2024, No. LGL.43/2024/8., an act of the Assam Legislative Assembly was assented by the Governor of Assam on 25th September, 2024 and has been published for general information in THE ASSAM GAZETTE- EXTRAORDINARY, Registered No.-768/97 by the GOVERNMENT OF ASSAM, ORDERS BY THE GOVERNOR LEGISLATIVE DEPARTMENT : : : LEGISLATIVE BRANCH NOTIFICATION, The 27th September, 2024 vide No. 441 Dispur, Friday, 27th September, 2024, 5th Asvina 1946 (S. E.) with the Headquarter of the University at Khanapara, Guwahati, Assam.

The AVFU has been created with the constituent colleges *viz*., College of Veterinary Science, Khanapara campus, Lakhimpur College of Veterinary Science, North Lakhimpur campus and College of Fisheries, Raha campus, Livestock Research Station, Mandira and Goat Research Station, Burnihat. Sri Lakshman Prasad Acharya, Hon'ble Governor of Assam on 13 October 2025, Monday administered the oath of office to Dr. Niranjan Kalita as the Vice-Chancellor of Assam Veterinary and Fishery University at a ceremony held at the Raj Bhavan, Guwahati. The ceremony was attended among others by the Minister of Animal Husbandry, Dairy and Fisheries etc. Hon'ble Sri Krishnendu Paul, Chief Secretary, Shri Ravi Kota (IAS), Vice-Chancellor of Assam Agricultural University Dr. Bidyut Chandan Deka, Commissioner and Secretary, Animal Husbandry and Veterinary Shri M. S. Manivannan (IAS) and senior officers of the University and the State Government. Dr. Birendra Kumar Sarmah has been appointed as the first Registrar of the Assam Veterinary and Fishery University.

## 2. THE FACULTIES :

### 2.1 Faculty of Veterinary Science

This Faculty comprises of two Colleges, *viz.* College of Veterinary Science situated at Khanapara, Guwahati and Lakhimpur College of Veterinary Science at Joyhing, North Lakhimpur located at a distance of 300 km from Guwahati. The College of Veterinary Science, Guwahati had its origin in Assam Veterinary College established in 1948 at Nagaon. The College was shifted to the premises of the Directorate of Animal Husbandry & Veterinary Department, Government of Assam at Chenikuthi, Guwahati in 1950. Later in 1960, the College was again shifted to its present location at Khanapara, Guwahati. The Lakhimpur College of Veterinary Science at Joyhing offers only Bachelor of Veterinary Science & Animal Husbandry (B.V.Sc. & A.H.) degree programme starting from 1988 onwards.

The degree programmes offered by the Faculty of Veterinary Science are as follows:

1. B.V.Sc. & A.H. of 5 and a half years
2. M.V.Sc. of 4 semesters
3. Ph.D. of 6 semesters

#### 2.1.1 Undergraduate Degree Programme in Veterinary Science

The departments involved in offering undergraduate courses are:

1. Animal Genetics & Breeding
2. Animal Nutrition
3. Veterinary Gynaecology and Obstetrics.
4. Livestock Production Management
5. Livestock Products Technology
6. Veterinary Clinical Practices

7. Veterinary Anatomy
8. Veterinary Biochemistry
9. Veterinary Medicine
10. Livestock Farm Practices
11. Veterinary Microbiology
12. Veterinary Parasitology
13. Veterinary Pathology
14. Veterinary Pharmacology & Toxicology,
15. Veterinary Physiology
16. Veterinary Public Health and Epidemiology
17. Veterinary Surgery and Radiology
18. Veterinary and Animal Husbandry Extension Education

**2.1.2 Post-Graduate Degree Programme in Veterinary Science (Only in CVSc, Khanapara campus)**

Departments offering M.V.Sc. and Ph.D. are:

1. Animal Biotechnology
2. Animal Genetics & Breeding
3. Animal Nutrition
4. Animal Reproduction, Gynaecology & Obstetrics
5. Veterinary Extension Education
6. Livestock Production & Management
7. Livestock Products Technology
8. Poultry Science
9. Veterinary Anatomy & Histology
10. Veterinary Biochemistry
11. Veterinary Medicine
12. Veterinary Microbiology
13. Veterinary Parasitology
14. Veterinary Pathology
15. Veterinary Pharmacology & Toxicology
16. Veterinary Physiology
17. Veterinary Public Health and Epidemiology
18. Veterinary Surgery & Radiology

**2.2 Faculty of Fisheries Science**

The College of Fisheries, established in 1988 at Raha, Nagaon, 100km away from Guwahati on National Highway No. 37 offers following degree programmes:

1. B.F.Sc. of 8 semesters
2. M.F.Sc. of 4 semesters
3. Ph.D. of 6 semesters

**2.2.1 Undergraduate Degree Programme in Faculty of Fisheries Science**

The Departments offering under-graduate courses are:

1. Aquaculture
2. Aquatic Animal Health Management
3. Aquatic Environment Management
4. Fisheries Engineering
5. Fisheries Extension, Economics & Statistics
6. Fish Processing Technology
7. Fisheries Resource Management

**2.2.2 Post-Graduate Degree Programme in Fisheries Science**

The Departments offering M.F.Sc. and Ph.D. are:

1. Aquaculture
2. Aquatic Environment Management
3. Fish Processing Technology
4. Fisheries Resource Management
5. Fisheries Extension, Economics & Statistics offering only in MFSc in Fisheries Economics

## 3. ADMISSION CAPACITY OF VARIOUS PROGRAMMES (Including the seats reserved for EWS)

### 3.1. UG Programmes:

| College | Degree Programme | No. of Seats | Duration | Eligibility |
|---|---|---|---|---|
| **A. Faculty of Veterinary Science** | | | | |
| **1.** College of Veterinary Science, Khanapara | B.V.Sc. & A.H. | 100 (100) | Minimum 5 years 6 months including 12 months internship | BCPE with 50 % marks in Aggregate for Gen/OBC/UPS (47.5% for SC/ST/DAC in aggregate) in 10+2 examination/Higher Secondary/Intermediate examination |
| **2.** Lakhimpur College of Veterinary Science, Joyhing, North Lakhimpur | | 60 (52+8[@]) | | |
| B. **Faculty of Fisheries Science** | | | | |
| **1.** College of Fisheries, Raha | B.F.Sc. | 50 (39+11[@]) | 8 semesters [Minimum 4 years including in-plant Training and Fisheries Work Experience Programme (FWEP)] | PCBE with 50% marks For Gen/OBC/UPS category & 40 % for SC/ST/DAC category in 10+2/Higher Secondary/Intermediate examination |

**NRI or NRI Sponsored (10 Seats) and @ HFC ( FVSc (K) = 5, LCVSc = 8 and FFSc = 11)*

***Note**: BCPE= Biology, Chemistry , Physics & English*

***Any additional vacancy that may arise in any other programmes, both UG & PG, may be filled up under HFC at the discretion of the selection committee.***

***Seats under the Higher Fee Category (HFC) will be initially reserved for candidates who apply during the regular application period. However, any unfilled HFC seats will be made available to all eligible candidates during the Mop-up Round of UG Counselling.***

# 1 Seat in Faculty of Fisheries Science is available to the **students of J&K and Ladakh** under **Prime Minister's Special Scholarship Scheme**.

*Other extra numeral seats include:*

# **Wards of Kashmiri migrants:** A maximum of 2 (two) percent of the total intake per college (On production of Certificate from the competent authority)

# **Wards of Kashmiri Pandit/Kashmiri Hindu Families (Non- migrants):** A maximum of 2 (two) percent of the total intake per college (On production of Certificate from the Competent Authority)

# **Foreign students:** A maximum of 10 seats across the programmes

**# NRI and NRI-sponsored candidates:** A maximum of 10 (ten) seats in each Faculty

**1 seat for Orphan Children under Economically Backward Section (at LCVSC, North Lakhimpur for the year 2026)**

****Reservation of Seats will be made as per Govt./ICAR/VCI norms.***

**3.2 .PG PROGRAMMES:**

## 4. MASTER'S AND PH.D. DEGREE PROGRAMME

### *4.1 College of Veterinary Science, AVFU, Khanapara*

| Sl.No | Departments | M.V.Sc | Ph.D | Total |
|---|---|---|---|---|
| 1 | Animal Reproduction Gynecology and Obstetrics (ARGO) | 10 | 4 | 14 |
| 2 | Animal Biotechnology | 15 | 4 | 19 |
| 3 | Animal Genetics and Breeding | 10 | 4 | 14 |
| 4 | Animal Nutrition | 8 | 4 | 12 |
| 5 | Livestock Production and Management (LPM) | 8 | 3 | 11 |
| 6 | Livestock Products Technology (LPT) | 8 | 3 | 11 |
| 7 | Poultry Science | 5 | 2 | 7 |
| 8 | Veterinary Anatomy & Histology | 8 | 4 | 12 |
| 9 | Veterinary Extension Education | 6 | 2 | 8 |
| 10 | Veterinary Medicine | 10 | 4 | 14 |
| 11 | Veterinary Microbiology | 10 | 4 | 14 |
| 12 | Veterinary Parasitology | 8 | 3 | 11 |
| 13 | Veterinary Pathology | 6 | 3 | 9 |
| 14 | Veterinary Pharmacology and Toxicology | 6 | 3 | 9 |
| 15 | Veterinary Physiology | 10 | 4 | 14 |
| 16 | Veterinary Public Health & Epidemiology | 8 | 2 | 10 |
| 17 | Veterinary Surgery and Radiology | 8 | 3 | 11 |
| 18 | Veterinary Biochemistry | 8 | 3 | 11 |
| | **TOTAL** | **152** | **59** | **211** |

### *4.2 Faculty of Fisheries Science, AVFU, Raha*

| Sl.No | Departments | MASTERS | Ph.D | Total |
|---|---|---|---|---|
| 1 | Aquaculture | 5 | 2 | 7 |
| 2 | Fisheries Resource Management | 4 | 2 | 6 |
| 3 | Aquatic Environment Management | 4 | 1 | 5 |
| 4 | Fish Processing Technology | 3 | 2 | 5 |
| 5 | Fisheries Extension, Economics & Statistics (offering MFSc in Fisheries Economics) | 2 | Nil | 2 |
| | **Total** | 18 | 7 | 25 |

***# 5% seats in Ph.D. degree programme will be reserved on payment basis for industry sponsored candidates having at least 3 years of experience in R&D activities in private industry, in mutually agreeable terms subject to fulfillment of eligibility norms.***

## 5. ELIBIGIBILITY FOR ADMISSION

The following are the minimum admission requirements for various degree programmes of the University.

### 5.1. Eligibility for Undergraduate Degree Programmes

Admission to UG degree programmes under AVFU shall be conducted on the basis of **CET-UG-AAU 26 Score (Marks) conducted by AAU** for the domicile of Assam candidates for the academic session 2026-27.

The wards of defence /para-military personnel posted in the State of Assam for at least one year are also eligible.

**Please note:**

1. Candidates must have **passed the qualifying examination in one sitting or in betterment examination in minimum four subjects** as per Board's criteria. To become eligible for admission into various degree programmes of the University, a candidate must have passed in all the subjects, separately for theory and practical in the qualifying examination.
2. Students passed out from the Board accredited by AIU & NIOS with Physics, Chemistry , Biology and English (PCBE) are eligible to apply.
3. The sponsored candidates from foreign country under Bilateral/ Multilateral Agreement and NRI/NRI sponsored candidates shall however be exempted from appearing in the Common Entrance Test 2026 provided that they meet the minimum eligibility requirements prescribed by the University. The Entrance Test is also waived off for the candidates nominated by NEC/VCI/ICAR.
4. NRI/ NRI sponsored /NEC/VCI/ICAR sponsored candidates will register directly under AAU website. (**www.aau.ac.in**)

## 6. AGE

A candidate for undergraduate degree programme shall be at least 17 years of age as on 01-08-2026 (*i.e.* must have been born before 01-08-2009) for BFSc degree programme.

### 6.1 B.V.Sc. & A.H. Degree Programme

Admission into the B. V. Sc. & A. H. programmes of the University will be governed by the Veterinary Council of India – Minimum Standards of Veterinary Education (Bachelor of Veterinary Science & Animal Husbandry Degree course) Regulations, 2016. However, the candidates must fulfill the minimum eligibility criteria laid down by the University.

i) A candidate must have passed Higher Secondary/10+2/ Intermediate examination with Physics, Chemistry, Biology and English (PCBE) from a recognized University or Board including that of NIOS.

ii) A candidate must have secured a minimum of 50% marks in aggregate for Gen/OBC/UPS category and 47.5% in aggregate for SC/ST/DAC in qualifying examination.

***a) Extracts of the VCI Regulations, (Minimum Standard of Veterinary Education- 2016)***

***Regulations Part III (6)***

*A candidate shall not be admitted to Bachelor of Veterinary Science & Animal Husbandry Degree course unless,*

*(a) He or she has completed the minimum age of 17 years and the maximum age of 25 years on or before the **31st December** of that year of his or her admission to the 1st year of Bachelor of Veterinary Science and Animal Husbandry Course; and there shall be relaxation of maximum age by 5 years for Scheduled Caste or Scheduled Tribe or other Backward Class candidates.*

*(b) He or she has passed the qualifying examination as defined under the regulation with the subjects of Physics, Chemistry, Biology and English (as a core course) and obtained marks as specified under regulations (7) or an examination equivalent to intermediate science examination of an Indian university or Board recognised by*

*the Association of Indian Universities taking Physics, Chemistry and Biology including a practical test in each of these subjects and English.*

***Regulations Part III (7)***

*(1) The selection of students for admission to Bachelor of Veterinary Science & Animal Husbandry Degree Course in Government or Private Colleges shall only be on the basis of merit through a competitive entrance examination conducted by AAU to achieve a uniform evaluation, as there may be variation amongst students at qualifying examinations conducted by different agencies and reservation policy shall be as per Government of India for Veterinary Council of India seats and for States as per their reservation policy.*

*(2) To be eligible for competitive entrance examination, a candidate shall have to pass any of the qualifying examinations as enumerated under the head, "Admission of Bachelor of Veterinary Science and Animal Husbandry Degree Course" specified under regulation 6.*

*(3) A candidate under General category for admission to the Bachelor of Veterinary Science & Animal Husbandry degree course shall have to qualify in each of the subjects of English, Physics, Chemistry and Biology , and obtained 50% marks in aggregate of these subjects, at the qualifying examination and admission of students to B.V.Sc. & A.H. degree course shall be ma de only on the basis of his or her merit in the competitive entrance examination and no other merit or weightage shall be considered for admission to Bachelor of Veterinary Science & Animal Husbandry degree course .*

*(4) In respect of candidates belonging to the Scheduled Caste or Scheduled Tribe or other special category of students as specified by the Government from time to time, marks required for admission shall be 5% less than that prescribed for general category i.e. 47.5% and where the seats reserved for the Scheduled Caste and the Scheduled Tribes students in any State cannot be filled for want of requisite number of candidates fulfilling the minimum requirement prescribed from that state, then such vacancies shall be filled up on All India basis with students belonging to the Scheduled Caste and the Scheduled Tribes obtaining not less than the minimum prescribed pass percentage.*

*(5) The students who are educated abroad seeking admission in Veterinary colleges in India should have passed the subjects of Physics, Chemistry, Biology or Biotechnology and English up to the 12$^{th}$ Standard level with 50 % marks in aggregate of the subjects.*

*(6) Sponsored candidates shall have to qualify the admission procedures as laid down for the students under general category.*

*(7) Admission of candidates in Bachelor of Veterinary Science and Animal Husbandry Degree course under bilateral exchange programme shall be regulated by Veterinary Council of India or on recommendation of Government of India.*

*(8) 15 % of the total number of seats of each recognized veterinary college which is included in the First Schedule of the Act shall be reserved and filled on an all India basis through Common Entrance Examination and seats for the candidates belonging to Scheduled Caste or Scheduled Tribes or Physically handicapped or Other backward classes against said 15 % quota of Veterinary Council of India shall be reserved to the filled up as per Government of India policy.*

*(9) The candidate selected through this examination shall be admitted in various recognized veterinary college as per the eligibility criteria prescribed in this regulations only and the last date for reporting of this candidates to the allotted university or Veterinary Institution shall be **15th September** of that year irrespective of the closing date of admission of that university or Veterinary Institution for that year, if earlier, the vacant seats may be filled by the veterinary college or university by **31$^{st}$ October** which shall be the final cut-off date for the admission and there after no admission shall be made.*

*(10) A candidate shall not be allowed admission to Bachelor of Veterinary Science and Animal Husbandry degree course including those admitted under 15 % reserved quota of Veterinary Council of India if he or she suffers the following disabilities mainly:*

*(a) disability of total body including disability of chest or spine more than 50 %,*
*(b) disability of lower limb of more than 50 %,*
*(c) disability of upper limb,*
*(d) visually handicapped candidates and those with hearing disability,*
*(e) candidates with progressive diseases like myopathies etc.*
*(f) Disabilities which otherwise would interfere in the performance of the duties of a veterinarian.*

*(11) **The disabilities shall be certified by a duly constituted and Government authorized Medical Board comprising of at least three specialists** out of which two shall be the speciality concerned and the candidate has to present him or herself before the Medical Board and the last valid disability certificate of the candidate from a Medical Board shall not be more than three months old from the date of submitting his or her certificate for disabled candidates.*

*(12) After the final admissions, each Veterinary college shall submit the details of the students admitted in the first professional of B.V.Sc & A.H. programme and similarly the list of students who pass out shall also be submitted to the Veterinary Council of India.*

**6.2 B.F.Sc. Degree**

i) A candidate must have passed Higher Secondary/10+2/ Intermediate examination with Physics, Chemistry Biology and English (PCBE) from a recognized University or Board including that of NIOS.

ii) A candidate must have secured a minimum of 50% marks in aggregate for Gen/OBC/UPS category and 40% in aggregate for SC/ST/DAC in qualifying examination.

**6.3 Eligibility for VFA and F.D.**

In case of candidates working as VFA/FD in the State of Assam, the minimum qualification for admission shall be as under:

a) A candidate must have passed at least Higher Secondary/10+2 or equivalent examinations in the science group with Physics, Chemistry & Biology (or Botany and Zoology in place of Biology), with 45% marks in aggregate and must have passed in all subjects in one sitting.

b) Maximum age should not exceed 35 years on 01-08-2026.

c) Should possess at least 3 years practical field experience and,

d) Must be sponsored by the Director of Animal Husbandry & Veterinary, Director of Fisheries, Govt. of Assam, respectively, B.V.Sc. & A.H. and B.F.Sc. degree programmes.

**7. ELIGIBILITY FOR MASTER'S DEGREE PROGRAMMES**

Selection of the candidates for admission into Master's Degree Programmes shall be based on the NTA score (2026-27) obtained by the candidates in ICAR's AIEEA (PG) during the academic session 2026-27.

There will be a second channel of admission in order to admit the eligible students across the subject groups in the Faculty of Veterinary Sciences, by conducting a Common Entrance Test (CET). The admission of CET qualified candidates may be considered only when they don't find a place in a Department of their choice through NTA score.

**7.1 M.V.Sc. & M.F.Sc. Degree Programme**

A candidate must have passed the B.F.Sc. degree programme ( 4 Years) from ICAR recognized university /institutions and B.V.Sc & A.H. degree programmme of (5 or 5 and half years) duration(as the case may be) degree examination of this University or any other University recognized by this University securing minimum CGPA of 2.60/4.00 scale or 3.25/5.00 scale or 6.60/10.00 scale for Gen/OBC/UPS category and 2.20/4.00 or 2.75/5.00 or 5.60/10.00 for SC/ST/DAC (applicable only for domicile of Assam). This shall be relaxable for candidates having 5 years of service experience and deputed by the Govt. of Assam/AVFU to a CGPA of 2.30 in 4.00 scale or 5.70 in 10.00 scale or 45% of marks in traditional system. One seat in each of the disciplines will be reserved for in-service candidates of AVFU/Govt. of Assam.

In case where Grade points are not awarded only marks are awarded, the candidate must have secured at least 60% marks for General/OBC/UPS category and 50% marks for SC/ST/DAC category.

**7.2 M.V.Sc. degree programme in Animal Biotechnology**

Eligibility for appearing in the entrance test will be the same as indicated in Clause 4.2. For admission to the M.V.Sc. degree programme in Animal Biotechnology, a candidate has to pass B.V.Sc &A.H. from a recognized university securing a minimum CGPA of 2.60 on 4.00 scale or 6.60 on 10.00 scale. In the case where Grade points are not awarded only marks are awarded, the candidate must have secured at least 60% marks for Gen/OBC/UPS category and 50% marks for SC/ST/DAC category. Out of 15 seats available per year, 10 seats are open for candidates qualifying **Graduate Aptitude Test in Biotechnology (GAT-B) to be conducted nationally by DBT or DBT-approved agencies**. The rest of the seats will be filled up from the Common Merit List for the Faculty of Veterinary Sciences prepared based on NTA scores secured by the prospective candidates.

Students admitted in Masters programme in Animal Biotechnology through the GAT-B examination are entitled to receive student's scholarship.

**7.3 Eligibility for Ph.D. Degree Programme**

Selection of the candidates for admission into Ph.D. Degree Programmes shall be based on the NTA score (2026-27) obtained by the candidates in ICAR's AICE-JRF/SRF (Ph.D.) during the academic session 2026-27.

Department wise Merit List based on the NTA score shall be prepared for all the Faculties of the University. Admission to all Departments will be given based on this merit list and eligibility criteria mentioned herein under.

**7.4 Faculty of Veterinary Science**

A candidate must have passed M.V.Sc. examination in concerned discipline of this University or any other University recognized by this University with basic degree in Veterinary Science with a minimum CGPA of 2.60 in 4.00 scale or 6.50 in 10.00 scale or 60.00% of marks in traditional system.

**Note:** The candidates serving as JRFs/SRFs/RAs at AVFU are eligible to apply for admission into the PG Programmes subject to fulfillment of other eligibility criteria

**7.5 Faculty of Fisheries Science**

A candidate must have passed M.F.Sc degree examinations in the concerned discipline of this University or any other University recognized by this University with basic degree in Fisheries Science with a minimum CGPA of 2.60 in 4.00 scale or 6.50 in 10.00 scale or 60.00% of marks in the traditional system relaxable for deputed candidates having 5 years of service experience to a CGPA of 2.47 in 4.00 scale or 6.22 in10.00 scale or 56.89% of marks in the traditional system. One seat in each of the disciplines shall remain reserved for in-service candidate of AVFU/Govt. of Assam.

.

## 8. ADMISSION PROCEDURE THROUGH COMMON ENTRANCE TEST

***Applicants are advised to register on the official Website (www.aau.ac.in) of the Assam Agricultural University and apply online for admission into various degree programmes of AVFU. The University has not authorized any other institute, organization, agency or any person to aid or assist in the application process on the University's behalf.***

**8.1 How to apply**

Candidates must apply online by registering and logging on to the Assam Agricultural University's website (*www.aau.ac.in*) **.** The site has been designed in a user-friendly way to help candidates to apply Online in a step by step basis.

1. Download the Information Bulletin and read it carefully before filling up the Online Application form.
2. Students must register themselves in the admission portal before filling up the online application form for admission into any Degree Programme under the University.
3. There are 3 steps in filling out the Application Form.
   a) Registration in University Admission Portal.
   b) Fill up the Application Form online and upload all relevant documents.
   c) Pay the required Application Fee **(Rs.*1500.00*)** using Payment Gateway.
4. The online application requires **JavaScript to be enabled** in the candidate's browser to function properly. Some functions of the online web submission programme will not work properly if JavaScript is disabled in the Web browser.
5. **Please enable JavaScript if not enabled by default**. *For any help, see the following website for help on "how to enable JavaScript in his/her browser- http://enable-javascript.com/".(* For NRI/ NRI sponsored /NEC/VCI/ICAR sponsored candidates)

**Step1–Registration**

1. The candidate must have a valid personal EMAIL ID and a Mobile Number for registration. These will be required for communication during and after admission.
2. Upon successful registration, the applicant shall receive a confirmation message with the credentials in the registered email ID with a verification link/OTP. Both these are to be verified for the registration process to complete.
3. It is sole responsibility of Candidate to provide correct and valid Email ID as all communications will be made exclusively through Email.
4. Assam Veterinary and Fishery University will not be responsible for any disruption of communication due to incorrect/invalid Email ID provided by candidate.

5. The candidate must ensure the Google space of the registered Email has sufficient space to receive new Email.
6. All Candidates are advised to check their Spam/Junk folder in case of non-receiving of any Email from Assam Veterinary and Fishery University.
7. The information filled in the Application Form once finalized/submitted cannot be changed afterwards. It cannot be corrected /modified at the university end also. Hence, no request for changing data/information of a submitted application shall be entertained. A candidate can however register afresh.

**Step2- Fill in the Application Form**

1. After successful completion of registration, the candidate needs to upload his/her photo & signature (each with a maximum size of 100KB) in JPEG format.
2. The candidate is required to enter his/her personal and academic information in relevant pages (he/she needs to upload his/her certificates in PDF format with a maximum size of 150KB). Fill in all the miscellaneous information.
3. Upload the documents in PDF files (maximum size of 150KB each).
4. The candidate can fill or update the data any number of times till final submission. Once finalized and submitted no changes can be made. **Do not Finalize the Application Form until all the information is correctly entered. The Application Form cannot be edited after Final Submission.**
5. **Submit** the Application Form if all Information is correctly entered.

**Step3- Payment of Fee**

1. Once the application form is filled up, check the whole application form in the **preview**. Double-check the application form and **submit it**.
2. Once the application form is submitted system will redirect the candidate to the payment page, where the candidate may pay the application fee online through the payment gateway integrated with the application form.
3. For NRI/ NRI sponsored /NEC/VCI/ICAR sponsored candidates the payment gateway will be provided by the AFVU.
4. The candidate shall receive a confirmation after the payment transaction which shall also be shown in the **'Payment'** on his/her Dashboard.
5. After successful payment, the Application form + payment receipt will get automatically downloaded however the candidate will have the option to download the Application form + Payment Receipt by going to the **'Payment'** section from their respective dashboards.

**8.2 The candidate should be ready with the following documents at the time of application**

a) Passport photograph scanned to a size of max. 100KB (in JPEG format)
b) His/her signature scanned to a size of max. 100KB (in JPEG format)
c) Mark sheets from Class X to the last examination passed in pdf (max. 150KB each)
d) Pass Certificate of the qualifying examination passed in pdf (max. 150KB)
e) Age Proof Certificate (e.g. Birth Certificate, Class-X Admit Card etc.) in pdf (max. 150KB)
f) Caste certificate in pdf, if applicable (max. 150KB)
g) Permanent Resident Certificate (PRC) / Nativity Certificate in pdf (max. 150KB)
h) Medical Fitness Certificate in AVFU format (**please check the information bulletin**) as pdf (max. 150KB)
**i)** Gap Certificate (from the competent authority) in pdf, if applicable (max. 150KB) - **please check the information bulletin**
j) Economically Weaker Section (EWS) Certificate in pdf, if applicable (max. 150KB) (valid for the year **2026-27**)
k) Migration/Transfer certificate in pdf, if applicable (max. 150KB) (*If the applicants do not have this document in hand, they must submit it at the time of admission/reporting at the college in the event of admission. Failure to do so will result in the cancellation of their admission status*.
l) International/NRI candidates need to upload their Passport along with all the blank pages in pdf (max. 3MB)
m) Valid Visa and Passport of the financial sponsor of NRI sponsored candidate in pdf, if applicable (max. 150KB)
n) International candidates need to upload their Financial Resource Documents in pdf (max. 150KB).
o) NOC from the Registrar of AVFU for the in-service candidate, if applicable (max. 150KB)
**p)** Relevant certificate from the appropriate authority in pdf against the quota provisioned
q) NRI-status Certificate of the financial sponsor issued by the Embassy of the respective country under

their seal for NRI/NRI sponsored candidate in pdf, if applicable (max. 150KB)

r) Valid NRI Bank Account passbook/ Account Statement of the financial sponsor for NRI/NRI sponsored candidate in pdf, if applicable (max. 150KB)

s) Undertaking by the sponsor of the NRI-sponsored candidate in the form of an Affidavit in pdf (max. 150KB)

**8.3 Selection and Admission Procedure**

The Application has to be submitted online within the prescribed date. The date(s) of admission cum counseling shall be notified in due course through AAU Website (https://www.aau.ac.in). However for the candidates of NRI/ NRI sponsored /NEC/VCI/ICAR sponsored can submit their application in AVFU web site ( www.avfu.ac.in)

i. UG admission: Selection and admission of candidates is strictly on the basis of merit of Common entrance test score for the candidates belonging tothe domicile of Assam.

ii. Masters admission: Selection of the candidates for admission into Master's Degree Programmes shall be based on the NTA score (2026-27) obtained by the candidates in ICAR's AIEEA (PG) during the academic session 2026-27 plus CET- PG- AVFU 2026.

iii. Doctoral admission: Selection of the candidates for admission into Ph.D. Degree Programmes shall be based on the NTA score (2026-27) obtained by the candidates in ICAR's AICE-JRF/SRF (Ph.D.) during the academic session 2026-27.

**Note: In-service candidates must submit their Release Order/ No Objection Certificate from the competent authority to pursue higher studies in AVFU at the time of admission.**

**8.4 Physical fitness**

Admission shall be subject to the medical fitness of the candidates, being declared as such by a Registered practitioner. (Annexed)

**8.5 Payment of fees**

Subject to declaration of physical fitness by the Medical Officer, a candidate has to take admission on payment of prescribed fees (Refer Annexed) on digital mode. In case of failure to pay fees at the time of admission, the seat allotted to the candidate will stand forfeited and the seat(s) thus vacated will be allotted to the next candidate(s) in order of merit.

**8.6 Subsequent counselling**

The date(s) of subsequent counselling shall be notified in AAU and AVFU-website along with the list of eligible candidates.

## 9. ADMISSION OF FOREIGN/ NRI AND NRI-SPONSORED CANDIDATES

**9.1 International candidate**

The University has the provision of admitting international students under two distinct channels, *viz.* a) Candidates sponsored by the Government of India/ICCR/ICAR under bilateral/multilateral agreement and b) Direct admission of international students. Proficiency in English is a pre-requisite for all the international students and to that effect, the candidates are required to submit a certificate issued by respective Indian Mission abroad or any other recognized agency along with their applications. The number of seats under this category shall be extra-numeral in nature and the intake for the year 2026-27 has been kept at 15 (Sponsored) +5 (Direct admission) = 20.

The eligibility for admission of international students into various degree programmes of the University shall be all the same as indicated in the Information Bulletin. However, they are exempted from appearing in the Entrance Tests for admission conducted by the University.

All applications for admission are to be addressed to the Registrar of Assam Veterinary & Fishery University well in advance for necessary processing. The applications for admission shall be scrutinized by the Dean (UG programme) /DPGS (PG programme) on case to case basis and subsequent action will be taken by the Registrar on recommendations of the Dean/DPGS.

The international students, on final selection shall arrive in respective campus one week prior to the start of the academic session to acquaint themselves with the activities of the College and to attend the orientation programme meant for the fresher. On arrival, they are advised to contact with the International Students Advisory (ISA) Cell or DSW/Dean/DPGS for guidance on diverse matters.

**9.1.1 Sponsored Candidate**

The applications for admission into various degree programmes of the University shall be received directly from the sponsoring agencies, *viz.* ICCR, ICAR or other Government agencies to the Assam Veterinary and Fishery University. The Institutional Economic Fee/Bench Fee will be charged at the rates prescribed by the ICAR, in addition to medical insurance cover and other normal fee

**9.1.2 Direct Admission**

The process of application for admission under Direct Channel is delineated below:

- An international student shall apply directly for admission into various undergraduate and postgraduate degree programmes available in the Faculty of Fisheries Science and Faculty of Veterinary Science online at the AVFU website (https://www.avfu.ac.in).
- The student shall have to pay online an application fee of USD 25.00 for any of the degree programme he/she chooses.
- Along with the filled-in applications, the students shall upload all relevant documents in support of their academic credentials, financial solvency, passport details, insurance cover and other information.
- Duly constituted committee (Constituted by Dean/DPGS) shall assess the eligibility of the applicants and communicate with the applicant if any more information is needed. The Committee shall finally forward its recommendation to the Registrar for approval through the respective Dean/DPGS.
- The Office of the Registrar shall issue the "Letter of Admission" through AVFU admission portal in case of eligible candidate, asking for confirmation by the applicant within a stipulated timeframe. Ineligible candidates shall also be communicated citing the reason thereof.
- During the application process, the student shall be asked for either purchase of "Insurance cover by self" or arrangement of "insurance cover by AVFU". If the applicant opts for "Insurance cover by self", a requirement shall be included in the "Letter of Admission" for purchasing the same by the applicant in his/her home country.
- The insurance policy should cover "Repatriation of remains" in the event of any unfortunate circumstance which may lead to death of the international student during his/her academic stay in India.
- In case of the applicant choosing arrangement of "Insurance cover by AVFU", the University shall include the insurance cost for the entire duration of his/her academic stay in India in the "Letter of Admission" based on the rate of an Indian insurance agency.
- The applicant shall submit the copy of insurance papers to the Registrar, and upon confirmation, take admission by paying the requisite fee (Admission fee shown in Annexure-III) online at AVFU admission portal or transfer through SWIFT to AVFU bank account.
- Once insurance and payment are confirmed, the Office of the Registrar shall intimate the student welcoming him/her with all academic details, accommodation support and other relevant information.
- On receipt of the "Letter of Admission", the applicant shall approach Indian Embassy/Consulate in their home country for visa. In the "Letter of Admission", period of visa requirement shall be shown in excess of 6 months of the actual duration of the degree programme. Insurance should also cover this additional period as well.
- The ISA Cell, on behalf of the Office of the Registrar shall continue communicating with the selected student during the process of visa application till he/she finally reaches AVFU.

**9.2 NRI and NRI-sponsored candidate**

Applicants under NRI/NRI Sponsored Quota shall submit the application online within the prescribed date. Non Resident Indians who have been residing abroad for a minimum period of 10 (ten) years, can only sponsor a candidate for admission under NRI- Sponsored category. Preference will be given to NRI-Candidates. An Indian Citizen who stays abroad for employment/carrying on business or vocation outside India or stays abroad under circumstances indicating an intention for an uncertain duration of stay abroad is a non-resident. (Persons posted in U.N. Organisations and Officials deputed abroad by Central/State Governments and Public Sector undertakings on temporary assignments are also treated as non-residents). Non–Resident foreign citizens of Indian Origin are treated on par with non-resident Indian citizens (NRIs) for the purpose of certain facilities.

An individual will be treated as a Resident in India in any previous year if he/she is in India for:

1. At least 182 days in that year, **OR**
2. At least 365 days during 4 years proceeding that year **AND** at least 60 days in that year.

An individual who does not satisfy both the conditions as mentioned above will be treated as "non-resident" in that previous year.

**Eligibility:** For admission into UG degree programme candidates must have passed 12th standard from an Indian Board or an equivalent Board outside the country securing 50 per cent marks in each of the subjects of Biology, Chemistry, Physics and English.

Applicants shall have to submit the following documents as attachment on online mode, along with the application form and shall have to produce/submit the documents in original at the time of reporting.

1. Birth Certificate/Proof of Date of birth
2. Higher Secondary (10+2) or Equivalent Examination Mark Sheet
3. Transfer Certificate/Migration Certificate issued by the Head of the Institute/University last attended (whichever is applicable)
4. Conduct Certificate issued by the Head of Institution last attended
5. Medical fitness Certificate
6. Nativity Certificate of the candidate
7. NRI-status Certificate of the financial sponsor issued by the Embassy of the respective country under their seal
8. Valid NRI Bank Account passbook/ Account Statement of the financial sponsor
9. Valid Visa and Passport of the financial sponsor
10. Undertaking by the sponsor in the form of Affidavit

The NRI and NRI sponsored candidates, if selected, shall pay the fee of USD 20,000/- or Indian equivalent in three instalments, first one for 50% at the time of admission into 1st year class and the remaining two instalment for 25% each at the time of admission into 2nd and 3rd year classes of the undergraduate degree programmes, in addition to fees prescribed for higher fee category in each semester or year. For Post Graduate degree programme, the candidate must fulfill the criteria specified under clause 4.2 & 4.3 of the Information Bulletin and shall pay the fee in 2 (two) equal instalments. NRI/NRI-sponsored students are exempted from appearing in the Entrance Test(s).

## 10. SEAT RESERVATIONS

### 10.1 Undergraduate Degree Programme

The University makes provision for reservation of seats for eligible candidates belonging to the following categories. **Candidates are to note that self-certified copies of certificates mentioned against each of the categories must be submitted along with the Application Form at the time of reporting.**

a) **Scheduled Caste** specified in relation to the State of Assam under Article 341 of the Constitution ofIndia (Certificate from the competent authority countersigned by DC/SDO Civil or any other authorized officers from District Administration)

b) **Scheduled Tribes (Plains and Hills)** specified in relation to the State of Assam under Article 342 of the Constitution of India (Certificate from the competent authority countersigned by DC/SDO Civil or any other authorized officers from District Administration)

c) **Other Backward Classes/ More Other Backward Classes** specified in relation to the State of Assam. Under this category, seats shall also be reserved for Tea Garden Labourer (TGL), Moran, Motak, Koch Rajbongshi, Tai Ahom and Chutia community as per state reservation policy (OBC- NCL Certificate issued from the competent authority must be submitted).

d) **Economically Weaker Sections (EWS)** specified in accordance with the provisions of the Constitution (103rd Amendment) Act, 2019, Government of India. (Detailed guidelines enclosed: Annexure IV)

e) Candidates who are children of **AVFU employees, retired/deceased University employees** (Certificate from the Registrar, AVFU)

f) Candidates who are **victim or children, brother, sister of martyrs of Assam Agitation** (Certificate from

the competent authority).

g) For **sports quota**, the candidate must represent the state in National School Games under SGFI/North East Games/All India Rural Sports/Women Sports Festival/National Inter School Tournament organized by SAI/NSNIS, Patiala under the Ministry of Youth Affairs & Sports, Government of India/National Games/Asian Games/ Commonwealth Games by Commonwealth Games Federation (CGF)/ Paralympic Games by International Paralympic Committee (PIC)/ Olympic Games. A certificate to this effect issued by the Director of Sports, Government of Assam should always accompany the application form. Sports Certificate of Invitational/Open / Prize Money League / Ranking / Memorial Competitions will not be considered.

h) Candidates who are children of **defense personnel, paramilitary force personnel, ex-serviceman and serving armed forces personnel** (Certificate from commanding officer/competent authority). The defense personnel should be working in Assam for last 1 year or more.

i) Candidates from outside the State of Assam will be admitted as sponsored. ( **ICAR /VCI** / NRI / NRI sponsored ).

j) Candidates belonging to the **States (other than Assam) covered under the North Eastern Council (NEC). The candidates are to be nominated/sponsored by the respective State Government with a pro-rata contribution @ ₹ 3.00 lakh per student.**

k) For applying against **Freedom Fighter quota**, one has to enclose a copy of the Certificate issued by the DC concerned certifying the Freedom Fighter and his/her relation with the candidate.

l) Candidates working as **VFA (Veterinary Field Assistant) and F.D. (Fishery Demonstrator)**(sponsored by the Govt. of Assam)

m) **I.** For the quota against **DAC**, the same procedures, as adopted by the VCI shall be applicable for Veterinary candidates.

**ii.** For other candidates, the minimum degree of disability should be 40% (Benchmark Disability) to qualify for reservation benefits designated for individuals with specified disabilities. The determination of the extent of a "specified disability" shall be carried out by the "Guidelines for the purpose of assessing the extent of specified disability in a person included under the Rights of Persons with Disabilities Act, 2016 (Act No. 49 of 2016)," as published in the Gazette of India by the Ministry of Social Justice and Empowerment [Department of Empowerment of Persons with Disabilities (Divyangjan)] on 4 January 2018.

n) 15% of total seats in the Faculty of Veterinary Science shall be reserved for the **candidates sponsored by the VCI**.

o) 20% of total seats in the Faculty of Fisheries shall be reserved for the **candidates sponsored by the ICAR 10.2 Post-Graduate Degree Programme**

a) Reservation under different categories shall be considered as per current rules and regulations of the Government as applicable. Statutory reservation *viz*. OBC/ MOBC, SC, STP, STH will be prepared on the basis of total seats under PG programmes separately for each Faculty. Under OBC Category, 6 seats shall be reserved for Moran, Motak, Koch Rajbongshi, Tai Ahom and Chutia community.

b) 30% of total seats in a Faculty shall be reserved for the candidates sponsored by the ICAR.

c) 1 seat in each of the Department is reserved for in-service candidates sponsored/deputed by the University or other Agencies (ICAR/Government/Board).

d) 3% of seats in a Faculty shall be reserved for the Differently Able Category as per 'The Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995'.

**Subject to availability of seats, any Indian national can seek admission directly into various Post-Graduate Degree Programmes of the University on payment of higher fee, provided the essential eligibility requirements are fulfilled.**

## 11. CERTIFICATE/DOCUMENTS TO BE PRODUCED IN ORIGINAL AT THE TIME OF REPORTING

**11.1 HSLC marksheet and certificate**

**11.2 HS marksheet and certificate**

**11.3 Document for Proof of Birth**

**11.4 Seat reservation certificate (refer point 7)**

**11.5 Permanent residence certificate, wherever applicable**

**11.6 Sponsorship Certificate, wherever applicable**

All candidates belonging to the State of Assam and the candidates under Higher Fee Category must submit the Permanent Residence Certificate issued by the competent authority (District Commissioner/District Magistrate/SDO Civil) of the Government concerned. However, it is not mandatory for the candidates belonging to the following categories:

a) Sponsored by ICAR/VCI
b) Nominated/sponsored by NEC
c) Children of defence personnel, paramilitary force personnel, ex-service and serving armed force personnel
d) Wards of Kashmiri migrants/ non-migrants (Pandits)
e) In-service candidates deputed by the Govt. of Assam/ ICAR/ AVFU
f) Foreign, NRI & NRI-sponsored candidates
g) Wards of Assam Veterinary & Fishery University employees
h) PM CARES & Orphan Children under EBS

**11.7 Gap period certificate**

If a candidate discontinued his/her studies after the qualifying examination, he/she shall have to furnish a gap period certificate only from the local police authority (Annexure-I).

**11.8 Medical certificate**

Candidates may refer to the section 5.4 towards the requirement of physical fitness for admission in AVFU. All candidates at the time of admission shall invariably have to **submit a fitness certificate from registered Govt. practitioner** (Annexure-II).

**11.9 No objection certificate**

In-Service candidates must submit their Release Order/No Objection Certificate from the parent organization at the time of admission.

## 12. SERVICES PROVIDED

**12.1 Advisory service**

Each undergraduate student shall be assigned to an adviser by the DSW/ADSW/DDSW immediately after the admission. The adviser shall maintain personal records in respect of each student's academic progress, deficiencies in studies as well as co- curricular and extracurricular activities. The students shall apprise of problems and difficulties, if any, to the advisers for necessary advisement and guidance. In case of Post-graduate student, a Major Adviser shall be assigned to each student by the Head of the Department as per provisions of the Regulations on Academic Matters, 2022.

**12.2 Sports, Recreation, Social Service**

The Directorate of Students' Welfare provides facilities for games and sports, study circle, music, drama *etc.* to enrich the cultural, literary, physical as well as social life of the students. The University has its own play ground, well equipped indoor stadium and gymnasium. The University teams are provided adequate support for participation in local, regional and national cultural as well as sports and games events.

The Student's Society/Union of each College arranges the co-curricular activities such as games, sports, athletics, drama, social services *etc*. NSS/NCC Programmes are also organized in each College as a part of social/national service. NCC is a compulsory course for BVSc & AH degree programme upto 3 rd year class.

**12.3 Training and Placement Cell, AVFU**

The Training & Placement Cell is an important component of Assam Veterinary & Fishery University, Guwahati catering to the needs of its students for their career development. The Cell organizes training programmes on Personality Development, Communication Skills, Leadership and such other areas. The Cell facilitates Campus interviews and placement in various Government and non-government organizations. Large number of the graduate and post graduate students of this university have been placed in different organizations involved in Research and Development, Corporate Sectors and Banking. The Cell has adequate infrastructure facilities like fully air-conditioned group discussion room, interview room, waiting hall *etc.* for conducting campus interviews. Computers are available with net connectivity for job search and resume posting by the students besides having free access to the website for all other services.

### 12.4 Medical facilities

There is provision for medical care and health service in each of the Colleges.

### 12.5 Student's Society/Union

All students admitted to the College automatically become members of the Student's Society/Union and are entitled to participate in the Society /Union election. All students are required to pay the Student's Society fee at the beginning of each academic year.

### 12.6 Student's Magazine

The Student's Society /Union of each College publishes a magazine to encourage creativity of the students. The students are to pay the magazine fee at the beginning of each academic year.

### 12.7 Educational tour

There is provision of educational tour for UG students.

## 13. NCC/NSS

Every Under-graduate student of 1$^{st}$, 2$^{nd}$ and 3$^{RD}$ year classes of the Faculty of Veterinary Science has to undergo the N.C.C. training as prescribed in the syllabus. The students in the 3$^{rd}$ year class have the liberty to opt for taking NCC to get them qualified for 'C' certificate. Students of the Faculty of Fisheries Science shall have to participate in N.S.S. programmes / N.C.C.

## 14. LIBRARY

The libraries at the College of Veterinary Science, Khanapara; College of Fisheries, Raha AND Lakhimpur College of Veterinary Science, Joyhing provides the following services

- Lending service
- Reference/Information service
- Current Awareness Service
- Documentation service
- Internet/Wi-Fi facility
- Resource–sharing facility.
- E-journal/eBook and CD-Rom database searching facility.
- User education programme.
- Document delivery service.

### 14.1 E-Resources Access Unit

The internet browsing facility is available in the library premises on the basis of a user account created in the Portal which is strictly provided by the System Administration i.e. AKMIT Cell of the University. There is also the provision of access to the internet by the visitors on request of a guest account created by the ARIS accordingly.

### 14.2 User education programme

The RBMPL, apart from providing dedicated user service, is also acquainted with extending quality user education programmes.

- *Library orientation* is one of the most common user education programme that is provided to the usersof AVFU, in particular the undergraduate patrons, maintaining a proper discipline wise streaming in theearly part of their formal vocations.
- Education on *Library and Information Service* in the form of a non-credit compulsory course (CC 501)is also conducted to impart appropriate knowledge in the field of information retrieval and dissemination, technical writing stressing more on literature review and citation analysis as well as theproper techniques in browsing the different resources present in the library.

### 14.3 Automation and Digitization

Rev. B. M. Pugh Library has implemented automation of library at KOHA LMS software under ICAR library strengthening project. The library functions are operational at Koha LMS for the library users. The bibliographic database of the library's collection is well functioning through the OPAC module on Koha.

### 14.5 Uploading of Theses

Uploading of Ph. D theses at Krisikosh is being done at the CVSc College library, AVFU, Khanapara. Under this Krishikosh repository Assam Veterinary & Fishery University currently holds a total nos of 1261 P.hD and M.Sc. Theses.

## 15. RESIDENCE

The University has as many as 14 nos. of hostels for boys and girls in different campuses. However, admission into a degree programme does not guarantee possession of hostel accommodation. Students are admitted to the hostels upon payment of hostel dues (Refer Annexure III) at the time of admission into each semester/ year. The hostels are provided with all basic amenities and a student may require a minimum of ₹ 1,500.00 p.m. towards mess dues. Students are to maintain perfect discipline and proper atmosphere of studies in the hostel. Violation of hostel rules will be strictly dealt with as per regulations in force.

## 16. ACADEMICS

The Undergraduate students of the Faculty of Veterinary Science have to undergo the courses as per the recommendations of Veterinary Council of India , Minimum Standard of Veterinary Education – 2016.

The Undergraduate students of the Faculty of Fisheries Science have to undergo the courses as per recommendation of **6th Dean's Committee on Agricultural Education** based on NEP,2020.

## 17. TEACHING

### 17.1 The System

The course credit system with Internal as well as External evaluation is followed in the University for both the Undergraduate and the Post-Graduate degree programmes. The medium of instruction is in English.

### 17.2 Academic Year

i. The academic year consists of two terms, each term of minimum 110 working days. Each term is called **Semester**. There is a break of few days between two consecutive semesters. (For B.F.Sc and PG programme).

ii. **For B**.V.Sc & A.H degree programme , an academic year consist of professional year with minimum 210 working days.

### 17.3 Courses

During a semester, the students register themselves for a number of courses. A **Course** is a unit of instruction of a subject matter under any discipline carrying a specific number of Credit hour(s).

### 17.4 Credit Hours

**Credit hours** signify the quantum of work done corresponding to 50 minutes of theory class or 2-3 hours of laboratory/field practical every week during a semester in respect of a particular course.

### 17.5 Attendance

A student is to maintain a minimum of 75% attendance separately for theory and practical in each course failing which he/she is debarred from appearing in the End term examination.

## 18. EXAMINATION

There are 4(four) examinations in a semester, *viz*., **Quizzes (2nos)**, **Mid term examination** and **End term examination**. Mid term examination is conducted centrally in each College in the middle of the semester, whereas the End term and practical examinations are held at the end of the semester as per Academic Calendar. Besides, a student has to appear in quizzes/tests and carry out field/ laboratory/library/ clinical assignments throughout the semester.

In case of B.V. Sc. & A.H. degree programme there is a system of Annual Professional Examination at the end of each academic year culminating in the end of professional programme, beginning with first professional. The setting of question papers and evaluation of answer scripts of the annual professional examination are examined by the external examiner.

### 18.1 Number and type of examinations in a semester for PG degree programme :

a) There shall be 3 (three) examinations in Masters programme *viz*., First test, Mid-term and End-term examination. The End-term examination shall consist of both theory and practical components wherever necessary.

b) A student shall not be allowed to appear in the End-term examination without clearing Mid-term examination.

c) For Ph.D programme, only **1** (One)*i.e. Semester Final examination* shall be conducted for a duration of 3 hours.

### 18.2 Internship Programme for Undergraduate Degree

The students of the Faculty of Veterinary Science shall undergo Internship for one year.

### 18.3 Students READY programme

As per recommendations of the **6th Dean's Committee on Agricultural Education,** an under-graduate student has to undergo READY programme (Rural & Entrepreneurship Awareness Development Yojna) in last semesters (8th Semester) of total 20 credits in the Faculty of Fisheries Science. The different components under READY programme include-

d) Experiential Learning/Hands on Training
e) Fisheries Work Experience Programme (FWEP)
f) In plant training /Industrial attachment /Project work

## 19. MULTIPLE ENTRY AND EXIT (FACULTY OF FISHERIES SCIENCE)

**Exit after 1st year:** A student may opt to exit after the 1st year of UG programme. However, he/ she has to complete 10 weeks of internship (10 credits) to be eligible for being awarded UG-Certificate .

**Exit after 2nd year:** A student may opt to exit after the 2nd year of UG programme. However, he/ she has to complete 10 weeks of internship (10 credits) to be eligible for being awarded UG-Diploma .

No exit after 3 years (6 semesters) is recommended considering the professional nature of the courses.

**Lateral entry:** The lateral entry at 3rd semester will be allowed for the candidates having UG-certificate. The lateral entry in 5th semester will be allowed for candidates who have completed UG-Diploma.

Students may enter and exit the program multiple times within a maximum period of 7 years (14 semesters) from their initial admission. If a student exits with a UG Certificate or UG Diploma, they can rejoin within three years to complete their degree. However, admission on re-entry to AVFU is not guaranteed and will follow AVFU's rules and policies, which updated periodically.

## 20. EVALUATION

The level of performance of each student in a particular course is evaluated in a 10.00 point scale/grade

basis. The performance of a student in the examination is finally calculated on the basis of Cumulative Grade Point Average / Overall Grade Point Average (CGPA / OGPA), as detailed in the Regulations on Academic Matters.

## 21. CONVOCATION

The degree is finally awarded to the student by the Chancellor of the University and His Excellency, the Governor of Assam in the Convocation Ceremony.

## 22. SCHOLARSHIP, MEDALS AND AWARDS

### 22.1 Scholarships and Other Supports

State Merit Scholarships are awarded by the University to the eligible students. Such scholarships are awarded on the basis of merit and subject to fulfillment of eligibility criteria as notified.

**a) UG Programme**

| Sl. No. | Scholarship/Support | Rate | Eligibility |
|---|---|---|---|
| 1 | State Merit Scholarship | ₹1,500.00 per month | The students belonging to the state of Assam shall only be entitled for the State Merit Scholarship. However, the students admitted under HFC/NRI/ NRI sponsored/ NEC/VCI/ICAR are not eligible for State Merit Scholarship. The number of scholarship is restricted to 20% of total number of students belonging to Assam on roll. |
| 2 | FWEP/Internship | ₹15,000.00 per month | The students belonging to the state of Assam shall only be entitled for the stipend. Students sponsored by the ICAR/VCI shall be eligible for the support at the rate of reimbursement from ICAR. In-service candidates shall not be eligible for the support. |

**b) PG Programme**

| Sl. No. | Scholarship/Support | Degree Programme | Rate | No. of awardees |
|---|---|---|---|---|
| 1 | State Merit Scholarship | Master's Degree | ₹2,000.00 per month | 80% of the total students admitted in each of the Department. The students belonging to the State of Assam shall only be entitled for the scholarship. However, the students admitted under HFC/ICAR are not eligible for State Merit Scholarship. |
| | | Ph.D. Degree | ₹3,000.00 per month | -do- |
| 2 | Thesis Grant | Master's Degree | ₹2,000.00 | For students belonging to the State of Assam only. |
| | | Ph.D. Degree | ₹3,000.00 | |

**22.2 Award/Continuation of Scholarship**

Subject to the provision of regulation, award/continuation of scholarship shall depend on the maintenance of overall satisfactory progress in studies, regular attendance and good conduct of the student and on such other terms and conditions as laid down in the Regulations on Academic Matters as amended from time to time.

**22.3 Discontinuation of scholarship**

Award of scholarship of any kind shall be discontinued from the date, the awardee is placed on the academic or conduct probation, as per provisions of Regulations on Academic Matters as amended from time to time.

**22.4 Non-eligibility for award of scholarship**

Students on deputation receiving pay or deputation allowances and/or any other financial assistance from any source in the form of scholarship and foreign students shall not be eligible for award of any type of scholarships offered by the University.

**22.5 Other scholarships/ Fellowships**

In addition to the University scholarships, quite a good number of other scholarships/fellowships are offered by the State Government, Central Government, ICAR, DBT and other Agencies. However, a student shall be entitled to receive only one scholarship/Fellowship at a time.

**22.6 Medals and Cash Prizes**

The University offers a number of Gold Medals/ Cash Prizes to the meritorious students of the University, subject to fulfillment of the eligibility criteria as indicated herein under:

| Sl. No. | Medals/ Cash Prize | Degree Programme | Eligibility |
|---|---|---|---|
| 1 | University Gold Medals | All Bachelor's Degree Programmes | 1st position amongst the successful candidates with CGPA not less than 8.00 in 10.00 scale |
| 2 | Dr. Durlav Chandra Baruah Memorial Cash Prize | B.V.Sc. & A.H. | Highest CGPA with not less than 8.00 in 10.00 scale |
| 3 | Padmawati Dutta Memorial Cash Prize | B.V.Sc. & A.H. | Highest GPA in the courses of Veterinary Preventive Medicine & Epidemiology with CGPA not less than 8.00 in 10.00 scale |
| 4 | OASIS Brilliance award | B.V.Sc. & A.H. | i. Best Graduate of the Faculty of Veterinary Science<br>ii. Best Graduate of the College of Veterinary Science, Khanapara |

### 22.7. Vidya Lakshmi Portal

Vidya Lakshmi is a first of its kind portal for students seeking Education Loan. This portal has been developed under the guidance of Department of Financial Services, (Ministry of Finance), Department of Higher Education (Ministry of Human Resource Development) and Indian Banks Association (IBA). Students can view, apply and track the education loan applications to banks anytime, anywhere by accessing the portal. The portal also provides linkages to National Scholarship Portal. Visit www.egov-nsdl.co.in for more information.

## 23. DRESS AND CLOTHING

During summer, cotton clothing is adequate but in winter, warm clothes, quilts or blankets are necessary. In addition to bed rolls, students should bring the mosquito nets with them.

Further the students should dress in college blazers during games, sports and other special occasions. Students are to use white aprons during laboratory practical and shorts in field practical. For attending University functions and within the campus, every student is expected to be properly dressed.

## 24. DISCIPLINE

All students are to maintain perfect discipline and proper scholastic atmosphere during their stay at the University/College. On admission into any College and hostel, students must acquaint themselves with the University, College and hostel rules and regulations. Copies of Regulations on Academic Matters of Assam Veterinary & Fishery University are uploaded in the official website of the University. **Ignorance of any rules will not be treated as excuse**. The Dean/DSW/ Assoc. Dean/ADSW/DDSW/Hostel Warden shall be responsible for the maintenance of discipline and good behaviour of students in his/her College and anywhere in the campus or outside. In case of any violation of disciplinary rules as mentioned in the Regulations on Students Discipline, the matter shall be referred to the Disciplinary Committee for action. Ragging is completely banned in the University. On the date of orientation each of the selected students and their parents shall require to submit affidavit in accordance with the UGC regulations on "**Curbing the menace of ragging in higher educational institutions, 2009**".

***The possession of two-wheelers by undergraduate hostel residents within the hostel premises is strictly prohibited. Strict action will be taken against those in violation.***

## 25. ORIENTATION

In order to make the students conversant with the requirements and working of the course credit system of instruction followed at this University, an orientation programme is arranged on the dates specified by the respective Colleges. **Attendance in the Orientation programme is compulsory for all the newly admitted students.**

**The candidates who fail to attend the orientation classes will forfeit their seats and the same will be filled up in the Subsequent Counselling in order of merit. The candidates, so admitted, shall have to attend the Orientation programme organized on the day of admission.**

## 26. REFUND OF CAUTION MONEY

As per Regulations on Academic Matters of Assam Veterinary & Fishery University, refund of caution money shall be made to a student within one month of the date of release from the College concerned. The claim for refund of caution money shall not be entertained after a period of one year from the date of release of the student from the College. The caution money shall not be refunded if a student leaves the College without permission and/or does not join and attend any class after admission. Refund of Caution money shall

be made against application in prescribed form (Form 8 for UG and Form No. PG-13 for PG) and on production of Clearance Certificate (Form 6 for UG and Form No. PG-05B for PG).

### 27. FEES

The fees payable for different degree programmes under various heads including direct admission of International students are indicated at *Annexure III*. The fees and charges mentioned under this clause are subject to revision as and when necessary.

**DISCLAIMER**

*The statement made in this information booklet and all other information contained herein is believed to be correct at the time of publication. However, the University authority reserves the right to make changes in Academic Regulations and any other information/statements contained in this booklet any time without prior notice. The students seeking admission to the University shall be governed by the Regulations on Academic Matters of Assam Veterinary & Fishery University. No responsibility will be accepted by the University for the hardship and/or expenses encountered by students or any other person(s) for such changes, additions etc., no matter how they are caused.*

**IMPORTANT**

Any dispute arising out of anything connected with the University and its activities including admissions/ operation of semester/ year rules will be subject to jurisdiction of the Courts situated at Guwahati.

Annexure I

# GAP CERTIFICATE

(From Officer In-Charge of Local Police Station)

This is to certify that Shri/Smti _____ son/daughter of Shri/Smti/Late _____ an inhabitant of village/town _____, Mouza _____, P.S. _____ P.O. _____, District _____, State _____is not involved in any unlawful activities.

This certificate shall be applicable for educational purpose only.

Signature of the Officer In Charge

(Office Seal)

Annexure II

**MEDICAL FITNESS CERTIFICATE FOR ADMISSION TO THE UNDERGRADUATE/POST-GRADUATE PROGRAMMES UNDER ASSAM VETERINARY & FISHERY UNIVERSITY, 2026-27**

**TO BE FILLED IN BY THE APPLICANT:**

1. NAME OF THE APPLICANT: ……
2. AGE: …… 3.SEX: M / F 4. WEIGHT: …….. 5. HEIGHT: ……. ft.....inches
6. DO YOU HAVE ANY CHRONIC DISEASE CONDITION OR PHYSICAL DEFORMITY: Yes / No. **(*If yes, give the detailsof the condition)***……..
……
…I, Mr /Miss/Mrs .....Son / Daughter of
……..... and a resident of ……
… ..... hereby declare that the information provided above by me is true.

(Endorsement of the parent / Guardian) (Signature of theApplicant)
Date: …… Date: ……

---

**TO BE FILLED IN BY THE EXAMINING DOCTOR**:

7. NAME: ……
8. IDENTIFICATION MARK: ……
9. BLOOD GROUP: …… 10. PULSE: …… 11. BLOOD PRESSURE: ……
12. CHEST: …… 13.CVS: ……
14. CNS: …… 15. ABDOMEN: ……
16. EYES: …… COLOUR BLINDNESS…….. 17. EARS: ……
18. ANY OTHER FINDINGS (***If found please give the details***):
……

Certified that Mr /Miss/Ms. …… age …….. son/ daughter of …….. and a resident of …….....and whose signature is given below, is examined by me. In my opinion, He / She is physically fit / Unfit to pursue higher studies (*If found to be unfit, please mention the reason* ……..)

(Signature of the certifying doctor)
Date of issue: …….. Name: Dr……
Place: …… Registration no.: ……..
Address:……
Seal:

**N.B.: i. Medical certificate must be obtained from a Government Practitioner**
**ii. This medical certificate in original must be produced at the time of reporting**

Annexure - III

# Fee structure for the Academic session 2026-27

## I. Fees payable for different undergraduate degree programmes

| SI. No. | Particulars of Fees | B.V.Sc. & A.H. and B.F.Sc. | For candidate under higher fee category (HFC) |
|---|---|---|---|
| **A. One-Time fee** | | | |
| 1 | Registration | 1500.00 | 6000.00 |
| 2 | Caution Money (Refundable/adjustable) | 3000.00 | 5000.00 |
| 3 | Identity card | 200.00 | 200.00 |
| 4 | Alumni fee | 500.00 | 500.00 |
| 5 | Digital Certificate Fee | 500.00 | 500.00 |
| 6 | NCC/NSS (Applicable for Indian Citizens) only | 200.00 | 200.00 |
| 7 | Training and Placement cell | 300.00 | 300.00 |
| 8 | Educational tour | 5000.00 | 5000.00 |
| **B. (Payable only in 1st semester)** | | | |
| 1 | Magazine | 400.00 | 400.00 |
| 2 | Students' Aid Fund | 300.00 | 500.00 |
| 3 | Students' Society/Union | 300.00 | 300.00 |
| **C. (Payable in both the semesters)** | | | |
| 1 | **Course registration**** | 1650.00 | 38500.00 |
| 2 | **Tuition**** | 4400.00 | 38500.00 |
| 3 | IT Charges | 300.00 | 300.00 |
| 4 | Security Charges | 300.00 | 300.00 |
| 5 | Games | 600.00 | 600.00 |
| 6 | Common Room | 150.00 | 150.00 |
| 7 | Library | 500.00 | 500.00 |
| 8 | **Laboratory**** | 1650.00 | 3850.00 |
| 9 | Examination | 1500.00 | 3500.00 |
| 10 | Medical | 600.00 | 1000.00 |
| 11 | Students' Welfare | 300.00 | 600.00 |
| 12 | **Energy charge**** | 200.00 | **200**.00 |
| | **Total of 1st Semester (1st year)** | **24350.00** | **106900.00** |
| | **Total of 1st Semester (consecutive years)** | **13150.00** | **89200.00** |
| | **Total of 2nd Semester** | **12150.00** | **88000.00** |

## II. Fees payable for different Master degree programmes

| SI. No. | Particulars of Fees | All Masters | All degree programmes under higher fee category |
|---|---|---|---|
| 1. | Registration | 2000.00 | 6000.00 |
| 2. | Caution Money (Refundable/adjustable) | 3500.00 | 10000.00 |
| 3. | Alumni fees | 500.00 | 500.00 |
| 4. | Identity card | 200.00 | 200.00 |
| 5. | Anti Plagiarism fees | 500.00 | 500.00 |
| 6. | Digital certificate fees | 500.00 | 500.00 |
| 7. | Training and placement | 500.00 | 500.00 |
| 1. | Magazine | 400.00 | 400.00 |
| 2. | Students' Aid Fund | 300.00 | 800.00 |
| 3. | Students' Society/Union | 300.00 | 300.00 |
| 1. | **Course registration**** | 1650.00 | 38500.00 |
| 2. | **Tuition**** | 4950.00 | 38500.00 |
| 3. | IT Charge | 400.00 | 500.00 |
| 4. | Security Charge | 300.00 | 300.00 |
| 5. | Games | 600.00 | 600.00 |
| 6. | Common Room | 150.00 | 200.00 |
| 7. | Library | 1000.00 | 1500.00 |
| 8. | **Laboratory/Field Expenses**** | 5500.00 | 7700.00 |
| 9. | Examination | 2000.00 | 3500.00 |
| 10. | Medical Support | 600.00 | 1000.00 |
| 11. | Students' Welfare | 300.00 | 600.00 |
| 12. | **Energy charge**** | 200.00 | 200.00 |
| | **Total of 1st Semester (1st year)** | **26350.00** | **112800.00** |
| | **Total of 1st Semester (consecutive years)** | **18650.00** | **94600.00** |
| | **Total of 2nd Semester** | **17650.00** | **93100.00** |

## III. Fees payable for different Doctoral degree programmes

| SI. No. | Particulars of Fees | All Doctoral degree programmes | All Doctoral degree programmes under higher fee category |
|---|---|---|---|
| | **A. One-time fee** | | |
| 1. | Registration | 2000.00 | 6000.00 |
| 2. | Caution Money (Refundable/adjustable) | 3500.00 | 10000.00 |
| 3. | Alumni fees | 500.00 | 500.00 |
| 4. | Identity card | 200.00 | 200.00 |
| 5. | Anti-Plagiarism fees | 500.00 | 500.00 |
| 6. | Digital certificate fees | 500.00 | 500.00 |
| 7. | Training and placement | 500.00 | 500.00 |
| | **B. Payable only in 1st semester** | | |
| 1. | Magazine | 400.00 | 400.00 |
| 2. | Students' Aid Fund | 300.00 | 800.00 |

| | | | |
|---|---|---|---|
| 3. | Students' Society/Union | 300.00 | 300.00 |
| | **C. Payable in both the semesters** | | |
| 1. | **Course registration**** | 1650.00 | 38500.00 |
| 2. | **Tuition**** | 4950.00 | 38500.00 |
| 3. | IT Charge | 400.00 | 500.00 |
| 4. | Security Charge | 300.00 | 300.00 |
| 5. | Games | 600.00 | 600.00 |
| 6. | Common Room | 150.00 | 200.00 |
| 7. | Library | 1000.00 | 1500.00 |
| 8. | **Laboratory/Field Expenses**** | 8250.00 | 8250.00 |
| 9. | Examination | 2000.00 | 3500.00 |
| 10. | Medical Support | 600.00 | 1000.00 |
| 11. | Students' Welfare | 300.00 | 600.00 |
| 12. | **Energy charge**** | 200.00 | 200.00 |
| | **Total of 1st Semester (1st year)** | **29100.00** | **113350.00** |
| | **Total of 1st Semester (consecutive years)** | **21400.00** | **95150.00** |
| | **Total of 2nd Semester** | **20400.00** | **93650.00** |

## IV. Miscellaneous fees

| Sl. no. | Particulars of fees | Fees (Rs.) |
|---|---|---|
| 1. | Application form for admission and Information Bulletin | 1200.00 |
| 2. | Change of surname | 500.00 |
| 3. | Duplicate Registration Certificate | 500.00 |
| 4. | **Re-admission fee** | |
| | a) For UG | 700.00 |
| | b) For PG | 1200.00 |
| 5. | Duplicate Transcript of Grades | 1000.00 |
| 6. | Duplicate Grade Card for each Semester | 200.00 |
| 7. | Comprehensive Examination Fee for Ph.D. | 700.00 |
| 8. | M.V.Sc./ M.F.Sc. Thesis Examination Fee | 1500.00 |
| 9. | Ph. D. Thesis Examination Fee | 3000.00 |
| 10. | Repeat Examination Fee (Per course} | 500.00 |
| 11. | **Make-Up Examination Fee (Per course)** | |
| | Theory | 1000.00 |
| | Practical | 1000.00 |
| 12. | Duplicate Migration Certificate | 500.00 |
| 13. | Duplicate Identity Card | 200.00 |
| 14. | Duplicate Certificate Fee | 1000.00 |
| 15. | Convocation Fee subject to revision from time to time | 1500.00 |
| 16. | Re-evaluation of Thesis | 1500.00 |
| 17. | Re-evaluation of Answer Script (Per course) | 500.00 |
| 18. | Late Registration (Rs. / Day) | 150.00 |
| 19. | Verification of Certificate | 1000.00 |
| 20. | Degree Certificate for foreign students (Only in physical mode) | 1000.00 |
| 21. | Library Security Deposit (Refundable) | 1000.00 |
| 22. | **NRI and NRI sponsored candidates**** | US$ 20,000.00 or equivalent |
| 23. | Registration fee for project work from outside the mainstream | Rs. 1,000 for one semester or less (US$ 100 for foreign student) |
| 24. | Laboratory fee for the outside student/worker | Rs. 5,000 for one semester or less (US$ 1000 for foreign student) |

## V. Hostel Dues (For Boarders only)

| SI. No. | Particulars of Fees | 1st semester | 2nd semester |
|---|---|---|---|
| 1. | Admission | 1500.00 | - |
| 2. | **Seat Rent**** | 3300.00 | 3300.00 |
| 3. | **Electricity Charge**** | 2750.00 | 2750.00 |
| 4. | **Establishment Charge**** | 2750.00 | 2750.00 |
| 5. | Hostel Caution Money (Refundable/adjustable) | 1500.00 | - |
| | **Total** | **11800.00** | **8800.00** |

**(Mess dues extra)**

## VI. Hostel Dues Payable for U.G. and P.G. programmes for HFC Candidates (Academic session 2026-27; For Boarders only)

| Sl. No. | Particulars of Fees | 1st semester | 2nd semester |
|---|---|---|---|
| 1. | Admission | 2000.00 | - |
| 2. | **Seat Rent**** | 3850.00 | 3850.00 |
| 3. | **Electricity Charge**** | 2750.00 | 2750.00 |
| 4. | **Establishment Charge**** | 3300.00 | 3300.00 |
| 5. | Hostel Caution Money (Refundable/adjustable) | 3000.00 | - |
| | **Total** | **14900.00** | **9900.00** |

**(Mess dues extra)**

**Note: a) Every year there will be 10% increase in fee in the categories of Course registration, Tuition, Laboratory/ Field Expenses, Seat rent, Electricity (applied for continuing students also), NRI and NRI sponsored candidates and Establishment charges.**

**b)An amount of Rs. 2000.00 will be charged for Shifting from one college/department to another during subsequent counseling.**

c) Undergraduate students of B.V.Sc. & A.H may pay their admission fees in one/two installments.

***All fees are subject to change at any point of time.**

**Fee structure for the year 2026-27**
**(Direct admission of International students)**

**A. Fees payable for different undergraduate degree programme**

| Sl. No. | Particulars of Fees | For International (US dollar) |
|---|---|---|
| **A** | **One-time fee** | |
| | | **2026-27** |
| 1 | Registration | 150.00 |
| 2 | Caution Money ( Refundable /adjustable) | 200 .00 |
| 3 | Alumni fees | 50.00 |
| 4 | Identity card | 10.00 |
| 5 | Digital Certificate fees | 15.00 |
| 6 | **Payable only in 1st semester** | **0** |
| **B** | Magazine | 10.00 |
| 1 | Students' Aid Fund | 15.00 |
| 2 | Students' Society/Union | 10.00 |
| 3 | **Payable in both the semesters** | **0** |
| **C** | **Course registration**** | 1100.00 |
| 1 | **Tuition**** | 825.00 |
| 2 | IT Charge | 30.00 |
| 3 | Security Charge | 20.00 |
| 4 | Games | 20.00 |
| 5 | Common Room | 10.00 |
| 6 | Library | 30.00 |
| 7 | **Laboratory**** | 175.00 |
| 8 | Examination | 150.00 |
| 9 | Medical Coverage | As Applicable |
| 10 | Students' Welfare | 20.00 |
| 11 | **Field Expenses**** | 0 |
| **Total of 1st Semester** | | **2830.00** |
| **Total of 1st Semester (consecutive years)** | | ***2405.00*** |
| **Total of 2nd Semester** | | **2370.00** |

**B.**

**C. Hostel Dues of 2026-27 (For Boarders for International students only)**

| SI. No | Particulars of Fees | Payable for U.G and P.G. programmes (US dollar) |
|---|---|---|
| | | |
| | | **2026-27** |
| 1 | Admission | 0 |
| 2 | **Seat Rent**** | 82.50 |
| 3 | **Electricity Charge**** | 82.50 |
| 4 | **Establishment Charge**** | 110.00 |
| 5 | Hostel Caution Money (Refundable/adjustable) | 0 |
| | **Total** | **275**.00 |

**D. Fees payable for different postgraduate degree programme (for International students)**

| Sl. No. | Particulars of Fees | For International (US dollar) |
|---|---|---|
| **A** | **One-time fee** | |
| | | **2026-27** |
| 1 | Registration | 200.00 |
| 2 | Caution Money ( 50% Refundable/adjustable) | 250.00 |
| 3 | Alumni fees | 50.00 |
| 4 | Identity card | 20.00 |
| 5 | Anti Plagarism fees | 500.00 |
| 6 | Digital Certificate fees | 15.00 |
| **B** | **Payable only in 1st semester** | **0** |
| 1 | Magazine | 15.00 |
| 2 | Students' Aid Fund | 15.00 |
| 3 | Students' Society/Union | 10.00 |
| **C** | **Payable in both the semesters** | **0** |
| 1 | **Course registration**** | 1320.00 |
| 2 | **Tuition**** | 1100.00 |
| 3 | IT Charge | 30.00 |
| 4 | Security Charge | 10.00 |
| 5 | Games | 20.00 |
| 6 | Common Room | 10.00 |
| 7 | Library | 35.00 |
| 8 | **Laboratory**** | 66.00 |
| 9 | Examination | 120.00 |
| 10 | Medical Coverage | As Applicable |
| 11 | Students' Welfare | 20.00 |
| 12 | **Field Expenses**** | 100.00 |
| **Total of 1st Semester** | | **3906**.00 |
| **Total of 1st Semester (consecutive years)** | | **2871**.00 |
| **Total of 2nd Semester** | | **2831**.00 |

**Miscellaneous Charges 2026-27 (for International students)**

| Sl. No | Particulars | Payable (US dollar) |
|---|---|---|
| | | **2026-27** |
| 1. | Application form for admission and Information Bulletin | 50.00 |
| 2. | Migration fee | 25.00 |
| 3. | Change of surname | 30.00 |
| 4. | Duplicate Registration Certificate | 15.00 |
| 5. | Re-admission fee | |
| | a) For UG | 20.00 |
| | b) For PG | 30.00 |
| 6. | Transcript of Grades | 15.00 |
| 7. | Duplicate Transcript of Grades | 25.00 |
| 8. | Duplicate Grade Card for each Semester/Year | 10.00 |
| 9. | Provisional Certificate | 100.00 |
| 10. | Comprehensive Examination Fee | 35.00 |
| 11. | M. Sc. Thesis Examination Fee | 35.00 |
| 12. | Ph. D. Thesis Examination Fee | 100.00 |
| 13. | Repeat Examination Fee (Per course} | 15.00 |
| 14. | Make-Up Examination Fee (per course) | 25 .00 |
| 15. | Duplicate Migration Certificate | 15.00 |
| 16. | Duplicate Identity Card | 5.00 |
| 17. | Degree Certificate | 20.00 |
| 18. | Duplicate Certificate Fee | 40.00 |
| 19. | Convocation Fee | 50.00 |
| 20. | Re-evaluation of Answer Script | 25.00 |
| 21. | Training & Placement Fee | 10.00 |
| 22. | Late Registration (Rs / Day) | 7.00 |
| 23. | Verification of Certificate | 30.00 |
| 24. | Digital Certificate fee (NAD portal) | 25.00 |
| 25. | Library Security Deposit ( 50% Refundable) | 100.00 |
| 26. | **NRI and NRI sponsored candidates**** | US$ 20,000.00 or equivalent Indian currency |
| 27. | Registration fee for project work from outside the mainstream | Rs.1,000 for one semester or less (US$ 100 for foreign student) |
| 28. | Laboratory fee for the outside student/worker | Rs.5,000 for one semester or less (US$ 1000 for foreign student) |

**Note:**

a) **Every year there will be 10% increase in fee in the categories of Course registration, Tuition, Laboratory/ Field Expenses, Seat rent, Electricity (applied for continuing students also), NRI and NRI sponsored candidates and Establishment charges.**

b) **An amount of Rs. 2000.00 will be charged for Shifting from one college/department to another during subsequent counseling.**

c) Undergraduate students of B.V.Sc. & A.H may pay their admission fees in one/two installments.

***All fees are subject to change at any point of time.**

**Annexure IV**

# ACADEMIC CALENDER 2026-2027
# ASSAM VETERINARY AND FISHERY UNIVERSITY
# KHANAPARA, GUWAHATI-781022

***1st SEMESTER***

| MONTH | DATE | PARTICULARS |
|---|---|---|
| July 2026 | 21 (Tue) | Provisional Registration to IPT students (CFSc, 4th year 1st sem) |
| | 22 (Wed) | Orientation to IPT students (FFSc.) |
| | 23(Thu) | Proceed to IPT stations(F.F.Sc) |
| | 27(Mon) | End of 1st, 2nd, & 3rd professional Examination (2025, 2024, 2023 batches, FVSc) |
| | 31 (Fri) | Announcement of Results for Professional batches 1st Year (2025), 2nd Year (2024), 3rd Year (2023) FVSc. |
| August,2026 | 01-03 (Sat-Mon) | Registration and Orientation for newly admitted *UG* Students, CVSc |
| | 01-07 (Sat-Fri) | Registration and Orientation cum Deeksharambh for newly admitted *UG s*tudents FFSc. |
| | 01-03 (Sat - Mon) | Registration and Orientation for newly admitted PG students |
| | 01-07 (Sat-Fri) | Registration/Admission for continuing students of FFSc, Raha/ , 2025 batch, 2024 batch and 2023 batch, FVSc, Khanapara |
| | 04 (Tue) | Instruction starts for newly admitted students 2026 Batch |
| | 04 (Tue) | Instruction starts (UG & PG) for continuing students of FFSc, Raha, 2025 batch,2024 batch, 2023 batch FVSc, Khanapara. |
| | 18 (Tue) | Foundation Day (College of Veterinary Science, Khanapara) |
| | 19 (Wed) | End Term (Make up) Examination (*2nd Sem. 2025-26*)(Both UG & PG) |
| September, 2026 | 07(Mon) | Fresher's Social (C.V.Sc.)/FFSc. |
| | 08 (Tue) | Proceed to Study Tour for 2024 batch as per 6th Deans' Committee recommendation i.e. at Vth Semester |
| | 09(Wed) | End Term (Repeat) Examination *(2nd Semester,2025-26) (both UG & PG)* |
| | 16 (Wed) | Instruction ends for IPT (FFSc.) |
| | 21(Mon) | End Study Tour 2024 batch as per 6th Deans committee recommendation i.e. at Vth semester. |
| | 23 (Wed) | IPT report submission and Viva-Voce (FFSc.) |

| | | |
|---|---|---|
| | 25 (Fri) | Proceed & Report to respective RFWEP station (FFSc.) |
| | **27(Sun)** | **University Foundation Day ( AVFU )** |
| October, 2026 | 08(THU) | Mid Term Examination *(Both UG & PG)* |
| | 17((Sat) | Students 'Activity (General Election, CVScSU)/ General students' Election of FFSc. |
| | 27(Tue)) | Mid Term (Make-up) Examination *(Both UG & PG)* |
| | 30 (Fri) | Instruction ends for 4th Year continuing Class for FVSc (2022 batch) |
| | 31(Sat) | Last date of submission PPW(PG) |
| November, 2026 | 04(Wed) | Start of 4th Professional Examination for FVSc (2022 batch) |
| | 10-25(Tue-Wed) | Comprehensive Examination(Oral)for all PG programme and pre-oral/oral (external) for Ph D programme. |
| | 18 (Wed) | End of RFWEP (FFSc.) |
| | 19 (Thu) | Report submission and Viva-Voce for RFWEP (FFSc.) |
| | 20(Fri) | Report submission and Viva-Voce for RFWEP(FFSc) |
| | 25 (Wed) | Proceed Study Tour Outside (FFSc.) |
| December. 2026 | 4-6(Fri-Mon) | Annual College Meet of F.F.Sc |
| | 15 (Tue) | End of Study Tour Outside (F.F.Sc.) |
| | 14-19(Mon-Sat) | End Term Practical Examination. (*Both UG and PG.)* |
| | 19(Sat) | End of 4th Professional Examination for FVSc (2022 Batch) |
| | 21(Mon)) | Instruction Ends (Both UG/PG)of FFSc, Raha |
| | 24(Thu) | End Term Examination starts(Both UG/PG) |
| | 22 – 25 ( Tue – Fri) | Annual College Meet , C.V.Sc, Khanapara |
| | 22 (Tue)-28 (Mon) | Study Tour Inside (FFSc.) |
| | 30 (Wed) | Study Tour Report Submission and Viva-Voce (FFSc.) |
| | 31 (Thu) | Announcement of Results of 4th Professional Examination for FVSc (2022 Batch) |
| January, 2027 | 01(Fri) | Admission to Internship training programme for FVSc (2022 batch) |

| | | |
|---|---|---|
| | 05 (Tue) | Announcement of Result (CFSc, 4th year 1st sem) |
| | 07(Thu) | Registration for 4th Year 2nd Semester(FFSc) |
| | 08(Fri) | Instruction starts for 4th Year 2nd Semester students(FFSc), Orientation for ELP, Skill Development & Project work(FFSc) |
| | 18 – 23 (Mon – Sat) | Inter College Meet ( AVFU ) |
| | 20(Wed) | Last Date of Submission of Final grades (UG/PG) |
| | 27(Wed) | Last Date of Submission of Thesis to HOD for Plagiarism check and by Librarian (i/c) |
| | 30 (Sat) | Announcement of Results( Both UG & PG)/ Last date for submission of thesis of the DPGS |

## *2nd SEMESTER*

| MONTH | DATE | PARTICULARS |
|---|---|---|
| February, 2027 | 01(Mon) | Registration/Admission for continuing students (Both UG& PG) F.F.Sc. Raha/ Freshly admitted PhD students. |
| | 02(Tue) | Instruction starts for continuing students (*UG /PG Students)* |
| | 15(Mon) | End Term(Make-up) Examination(For UG/PG students) for 1st semester2026-27 |
| March, 2027 | 4(Thu) | End term (Repeat) examination (for UG & PG) students for 1st Semester 2026-27 |
| | 07 (Sun) | Foundation day (FFSc) |
| April, 2027 | 3-26(Sat-Mon) | Comprehensive Examination(Oral for all PG programme and pre-oral/ oral(external) for PhD programme |
| | 20(Tue) | Mid Term Examination starts*(UG /PG )* |
| | 21-30 (Wed – Fri) | NCC Camp (CVSc)/FFSc. |
| May, 2027 | 05(Mon) | Mid Term (Make-up) Examination *(Both UG & PG)* |
| | 20 (Thu) | End term exam for 4th Year students ELP & Project Work (FFSc.), Evaluation of Project Work and ELP for 4thyr*2nd Semester* students of CFSc |
| | 21 (Fri) | Instruction Ends for 1st year (2026 batch, 2nd Yr. (2025 batch) & 3rd Yr. (2024 batch) (F.V.Sc.) |
| | 26 (Wed) | Start of 1st, 2nd, & 3rd professional Examination (2026, 2025, 2024 batches, FVSc) |

| | | |
|---|---|---|
| June, 2027 | 15-21(Tue - Mon) | End Term Practical Examination for all UG/PG programme (FFSc) |
| | 22(Tue) | Instruction Ends for all UG/PG students(FFSc)/ Last date of submission of PG research grades(FFSc) (FFSc) |
| | 24(Thu) | End Term Examination starts for all UG/ students(FFSc) |
| July, 2027 | 19 (Mon) | End of 1st, 2nd, & 3rd professional Examination (2025, 2024, 2023 batches, FVSc) |
| | 20(Mon) | Last date for submission of Final grades (UG)FFSc |
| | 21 – 29 (Tue–Wed) | Summer Vacation for 1st Year (2025 batch), 2nd Year (2024 batch), 3rd Year (2023 batch), FVSc |
| | 26(Mon) | Last date for submission of Thesis to the HOD for plagiarism check and by Librarian (i/c) |
| | 31(Sat) | Announcement of Results. (Both UG & PG)/Last date for Receipt of thesis to DPGS/Announcement of Results for Professional batches 1st Year (2025), 2nd Year (2024), 3rd Year (2023) FVSc |

**SEMESTER WISE WORKING DAYS (U.G. PROGRAMME**
**ACADEMIC SESSION - 2026-2027**

| **1ST SEMESTER** | | | | | | **2ND SEMESTER** | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| **Month** | **Total Days** | **Holidays/ 2nd& 4th Saturday** | **Sunday** | **Working days** | | **Month** | **Total Days** | **Holiday/2nd & 4th Saturday s** | **Sunday** | **Working days** |
| Aug, 2026 | **31** | **03** | **05** | **23** | | Feb, 2027 | **28** | **03** | **04** | **21** |
| Sept., 2026 | **30** | **07** | **04** | **19** | | March, 2027 | **31** | **04** | **05** | **22** |
| Oct, 2026 | **31** | **06** | **04** | **21** | | April, 2027 | **30** | **06** | **04** | **20** |
| Nov., 2026 | **30** | **05** | **05** | **20** | | May, 2027 | **31** | **05** | **05** | **21** |
| Dec, 2026 | **31** | **04** | **02** | **25** | | June, 2027 | **30** | **03** | **04** | **23** |
| Jan, 2027 | **31** | **06** | **05** | **20** | | July | **31** | **02** | **04** | **25** |
| | **184** | **31** | **25** | **128** | | | **181** | **23** | **26** | **132** |

Annexure V

# Guidelines for claiming seat(s) under EWS quota

In accordance with the provisions of the Constitution (103rd Amendment) Act, 2019, the Government of India *vide* OM dated 17th January, 2019 (DHE/MHRD) has introduced a new category of reservation for the Economically Weaker Sections (EWS) who are not covered under the existing scheme of reservation for the SC, ST and OBC categories. They will be entitled to receive the benefits of reservation on a preferential basis in posts and service and also for admission into the educational institutions *w.e.f.* 2019-20. Pursuant to this, the Government of Assam *vide* its Personnel Department OM No. ABP.07/2019/3/dtd 2nd February, 2019 created similar provisions of reservation for EWS in services and admission in educational institution.

In this backdrop, the EWS quota has been introduced in AVFU as per the guidelines prescribed by the State Government *w.e.f.* 2020-21 session.

Accordingly, there shall be 10 per cent reservation to the EWS for admission into different Faculties under Assam Veterinary & Fishery University for the persons who are not covered under the existing scheme of reservations for the SC, STs and OBC/MOBC and whose family has gross annual income is not more than 8 lakh. The family, for this purpose will include the person who seeks the benefit of reservation, her/his parents and sibling below the age of 18 years and also her/his spouse and children below the age of 18 years. The income shall include the income from all sources, *i.e.*, salary, agriculture, business *etc.* and it will be the income for the financial year prior to the year of application. Also, persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS irrespective of the family income.

i) 30 Bigha (432000 sq. ft.) of agricultural land and above in rural areas
ii) 2 Bigha (28800 sq. ft.) of residential land and above in rural areas
iii) 8640 sq. ft. of land in notified Municipal Corporation/Municipality Board/Town Committee area
iv) House of built up area 2000 sq. ft. and above in notified Municipal Corporation/ Municipality Board/Town Committee area

The income and asset of the families would be required to be certified by an officer not below the rank of Circle Officer. The Officer who issues the certificate would do the same after carefully verifying all relevant documents following due process. The prescribed format of the Income and Asset Certificate (IAC) is attached herewith for appraisal of all concerned.

**Format for IAC**

Government of Assam

(Name & Address of the authority issuing the certificate)

INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

(For seat in educational institutions and posts under Govt. of Assam)

Certificate No.:_____Date:_____

## VALID FOR THE YEAR_____

This is to certify that Shri/Smt./Kumari_____son/daughter/wife of _____, permanent resident of_____, Village/Street_____, Post Office_____, District_____in the Stateof Assam, PIN Code_____, whose photograph is attested below, belongs to Economically WeakerSections, since the gross annual income* of his/her family** is below **Rs. 8 lakh *(Rupees Eight Lakh only)*** for the financial year_. His/her family does not own or possess any of the following assets***:

i) 30 Bigha (4,32,000 sq. ft.) of agricultural land and above in rural areas

ii) 2 Bigha (28,800 sq. ft.) of residential land and above in rural areas

iii) 8,640 sq. ft. of land in notified Municipal Corporation/Municipality Board/Town Committee area

iv) House of built up area 2000 sq. ft. and above in notified Municipal Corporation/ MunicipalityBoard/Town Committee area

Shri/Smt./Kumari_____belongs to the_____caste which isnot recognized as a Schedule Caste, Schedule Tribe and Other Backward Classes (***In the State of Assam***)

Recent Passport Size attested photograph of the applicant

Signature with seal of the Officer: _____
Name:_____
Designation:_____

---

*Note 1: The "Income" covers all sources *i.e.* salary, agriculture, business, profession, *etc.*
**Note 2: The term "Family" for this purpose includes the person who seeks benefit of reservation, his/her parents and sibling below the age of 18 years and also his/her spouse and children below the age of 18 years.
***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

Annexure VI

ज्ञान-विज्ञान विमुक्तये

# University Grants Commission

## Notification Refund of Fees and Non-Retention of Original Certificates

October, 2018

**1. Introduction:**

The Commission has notified University Grants Commission (Grievance Redressal) Regulations, 2012 on redressal of multifarious grievances of students. But given the sheer volume of the complaints regarding non-refund of fees and retention of original certificates by Higher Educational Institutions (HEI), the Commission felt the need to notify elaborate instructions so as to curb such malpractices and decided to issue appropriate instructions in the form of this Notification to all universities and other HEis under the purview of the UGC.

**2. Objective:**

To prohibit coercive and profiteering institutional practices in the matters related to refund of fees in case of withdrawal from the programme and retention of original certificates at the time of and /or after admission.

In exercise of powers conferred by Section 12 (d) read with Section 12(j) of the UGC Act, 1956, the UGC issues this Notification for adoption of standard operating procedures in the matters related to refund of fees in the event of student's withdrawal from the program and non-retention of certificates at the time of admission.

**3. Application and Enforcement**

3.1. The instructions contained in this Notification shall be in supersession to its earlier Public Notice dated 23.04.2007 and its Notification dated 16th December, 2016. It shall be applicable to Undergraduate, Postgraduate and Research Programs run by universities included under Section 2 (f) of UGC Act, together with all colleges under their affiliating domain and institutions declared as deemed to be universities under Section 3 of the UGC Act.

3.2. The provisions contained in this Notification shall come into force with immediate effect and shall have regulatory force on extant as well as future grievances over issues and matters covered herein.

**4. Specific provisions for Mandatory compliance by HEis:**

The Commission herewith lays down specific provis10ns and consequent mandatory compliance on the issues related to:

(1) Refund of fees by the institution concerned in the event of the withdrawal from the programme by a student; and

(2) Verification and non-retention of academic and personal certificates of student;

For any complaint in respect of (1) & (2) above, the grievance redressal mechanism as prescribed under UGC (Grievance Redressal) Regulations, 2012, shall be followed.

**4.1 Refund of Fees**

4.1.1 No HEI shall make it mandatory for applicants to purchase the institutional prospectus at any time during the course of the programme of study. Purchasing prospectus shall be the personal choice of the applicant and he/she shall have rights to decide against it in case he/she wishes to access the information from the institutional website. As laid down in the Right to Information Act, 2005, and reiterated in the UGC Guidelines on Students' Entitlement, all HEis shall disclose on their website and prospectus information regarding the status of the institution, its affiliation, accreditation status, physical assets and amenities, course-wise sanctioned intake of students, various types of fees payable for different programmes, total fees payable for an entire programme, last date of admission, details of faculty, members of governing bodies and minutes of the meetings of bodies like Academic/Executive Council, sources of income, the financial situation and any other information about its functioning, necessary for an applicant to make a fully informed choice.

4.1.2 HEis shall charge fees in advance only for the semester/year in which a student is to engage in academic activities. Collecting advance fees for the entire programme of study or for more than one semester/year in which a student is enrolled is strictly prohibited.

4.1.3 If a student chooses to withdraw from the programme of study in which he/she is enrolled, the institution concerned shall follow the following five-tier system for the refund of fees* remitted by the student.

| S. No | Percentage of Refund of fees* | Point of time when notice of withdrawal of admission is received in the HEI |
|---|---|---|
| (1) | 100% | 15 days or more before the formally notified last date of admission |
| (2) | 90% | Less than15 days **before** the formally notified lastdate ofadmission |
| (3) | 80% | 15 days or less **after** the formally- notified last date of admission |
| (4) | 50% | 30 days or less, but more than 15 days, **after** formally notified last date of admission |
| (5) | 00% | More than 30 days **after** formally- notified last date of admission |

**NOTE : *Caution money and security deposit, which are not part of the fees chargeable, shall be refunded in full.**

4.1.4 In case of (1) in the table above, the HEI concerned shall deduct an amount not more than 5% of the fees paid by the student, subject to a maximum of Rs. 5,000/- as processing charges from the refundable amount.

4.1.5 Fees shall be refunded by all HEIs to an eligible student within fifteen days from the date of receiving a written application from him/her in this regard.

### 4.2 Verification and Non-retention of Students' Academic and Personal certificates

4.1.6 No HEI shall insist upon a student to submit the original academic and personal certificates, like, mark-sheets, school leaving certificates and other such documents, at the time of submitting admission form, but the submission of self-attested copies thereof shall be mandatory.

4.1.7 HEIs shall physically verify the originals at the time of admission of the student in his/her presence and return them immediately after satisfying themselves about their authenticity, keeping the attested copies for their record.

4.1.8 The self-attested certificates of students shall be held valid and authentic by institution concerned and/or the affiliating university for all purposes and administrative requirements and should there be a need for physical verification at any time during the course of the programme of study, such verification shall be undertaken and the original certificates thus used for verification shall be returned immediately to the student concerned.

4.1.9 Taking the certificates into institutional custody under any circumstance or pretext is strictly prohibited.

4.1.10 In case of any suspicion over the authenticity or genuineness of a certificate, reference may be made to university or the Board which issued the certificate to the student and the admission be subjected to the authentication, but original certificate shall not be retained by the HEI under any circumstance.

### 4.3 Grievance Redressal Mechanism (GRM)

4.3.1 All HEis shall mandatorily have a "Grievance Redressal Mechanism" (GRM) as mandated by UGC (Grievance Redressal) Regulations, 2012, as amended from time to time, to address and effectively resolve complaints, representations and grievances related to any of the issues mentioned in this Notification.

4.3.2 The GRM shall be available on HEI website.

4.3.3 HEis shall ensure that all grievances received are addressed as deemed fit within 30 days.

## 5. Punitive Actions by Commission against defaulting HEis

The Commission, in respect of any HEI which contravenes or fails to comply with the provisions of this Notification, shall proceed to take one or more of the following actions, namely:-

a) withdrawal of declaration of fitness to receive grants under Section 12B of the UGC Act, 1956

b) withholding any grant allocated to the HEI;

c) declaring the HEI ineligible for consideration for any assistance under any of the general or special assistance programs of the Commission;

d) informing the general public, including potential candidates for admission, through anotice displayed prominently in the newspapers or other suitable media and posted on

the website of the Commission, about the non-compliance by the HEI concerned;

e) recommend to the affiliating university for withdrawal of affiliation, in case of a college / institute;

f) recommend to the Central Government for withdrawal of declaration as Institution deemed to be university, in case of an institution deemed to be university;

g) recommend to the appropriate State Government for appropriate necessary action in case of a university established or incorporated under a State Act;

h) taking such other action within its powers as the Commission may deem fit.

Provided that no action shall be taken by the Commission under this Notification unless the HEI has been given an adequate opportunity of being heard.

# Process of refund of fee

- Candidates desiring to withdraw their seat after taking admission will have to login to their admissionportal and Click on the relevant tab to register the withdrawal request.
- Candidates shall have to enter their A/c no, Bank Name and IFSC and reason for withdrawal in brief.
- A verification code (OTP) will be sent to their registered mobile to authenticate the request. Once verified,candidates will be able to finally submit their requests.
- Once the admission committee approves their withdrawal request, the seat will be withdrawn and therefund will be processed according to UGC guidelines in vogue (Annexure VI).
- Any other mode of withdrawal request will not be considered.

# Academic Bank of Credits

Academic Bank of Credits, shall be a national-level facility to promote flexibility of curriculum framework and interdisciplinary or multidisciplinary academic mobility of students across Higher Education Institutions in the country with appropriate credit transfer mechanism created through these regulations and shall facilitate students to choose their own learning path to attain a Degree or Diploma or Post Graduate diploma or academic qualification, working on the principle of multiple entry-multiple exit as well as any-time, any-where, and any-level learning.

Academic Bank of Credits shall provide significant autonomy to students by providing extensive choice of courses for a programme of study, flexibility in curriculum, novel and engaging course options across a number of higher education disciplines or institutions.

***Objectives of Academic Bank of Credits:***

(1) To promote student centricity with learner-friendly approaches in higher education across the country andpromote a more interdisciplinary approach in higher education.

(2) To enable students to select the best courses or combination of courses to suit their aptitude and quest forknowledge.

(3) To permit students to choose a pace for their studies along with the associated logistics and costs.

(4) To allow students to tailor their degrees or make specific modifications or specializations rather than undergoing the rigid, regularly prescribed degree or courses of a single university or autonomous college.

(5) To enable multiple entry-multiple exit for students to complete their degrees as per their time preferences, providing mobility across various disciplines and HEIs for Degree or Diploma or Post Graduate Diploma or Certificate programme or Course work for the Ph.D. programme.

(6) To support, procedurally, the teaching-learning activities to happen in a distributed and blended manner through integration across campuses or universities or autonomous colleges with increased mobility.

(7) To facilitate lifelong learning amongst all, i.e., formal and informal students from both full-time and part-time modes.

(8) To satisfy the students' quest for knowledge, freedom to choose and change their academic directions, connect different domains of knowledge and help them acquire the right foundations and building blocks to pursue their life goals.

***Modalities for operation of Academic Bank of Credits in Assam Veterinary & Fishery University:***

The University Grants Commission (UGC) mandated 100 per cent registration on the ABC platform from the current academic year **2023–24**. That indicates that all applicants to universities across the nation must open an Academic Bank of Credit (ABC) account as a condition of admission.

***How to Create ABC ID?***

Generate ABC ID: It is mandatory to create an account on ABC platform and generate ABC ID for University Admission in 2023. Follow these simple steps to create your ABC ID from official site:

a. ***Login to DigiLocker*:** First of all login to your DigiLocker Account. If you have not sign up inDigiLocker, create it now and then login there.

b. **Search for Education:** After login, you search for Education category which shows Academic Bankof Credits service.

c. **Create ABC ID:** Finally, select Assam Veterinary & Fishery University (or your last institute) and click on
'Generate ABC ID'.

Credits awarded after each semester to a student for one program from an institution (A) may be transferred/redeemed by another institution (B) upon students' consent.
Credit transfer is the key to successful study mobility.

The semester-wise mark sheet will be published in DigiLocker when the results for each semester are announced, much like it is done for degrees or other papers. This will be done by choosing a DigiLocker marksheeet template with the necessary consent of the relevant authority.

Once semester wise results published, ABC Platform is a virtual database of credits to store online the academic credits earned by each student individually. Students can check accumulated credits by logging into abc.gov.in.

AVFU will redeem credits from other institutions of a student seeking transfer to the Academic programs of AVFU for those courses as approved by:

a. ICAR, BSMA
b. ICAR, Dean's Committee
c. VCI approved courses

Migration of students to AVFU will be within disciplines only.

**As per the UGC norms, it is mandatory for students in India to obtain an APAAR ID (Automated Permanent Academic Account Registry ID) as part of the Academic Bank of Credits (ABC) initiative under the "One Nation, One Student ID" program. The students have to submit this 12-digit ID.**

# Anti-Ragging Policies at AVFU

All students are to maintain perfect discipline and proper scholastic atmosphere during their stay at the University/College. On admission into any College and hostel, students must acquaint themselves with the University, College and hostel rules and regulations. Ragging is completely banned in the University. On the date of orientation each of the selected students and their parents shall be required to submit an affidavit in accordance with the UGC regulations on "Curbing the menace of ragging in higher educational institutions, 2009".

In case of any violation of disciplinary rules as mentioned in the Regulations on Students Discipline, the matter shall be referred to the Disciplinary Committee for action.

## *What Constitutes Ragging?*

Ragging constitutes one or more of any of the following acts:

a) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating, or handling with rudeness a fresher or any other student.
b) Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
d) Any act by a senior student that prevents, disrupts, or disturbs the regular academic activity of any other student or a fresher.
e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
g) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
h) Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
i) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher

## *Measures for Prohibition of Ragging:*

There are a number of such measures at institution level, University Level, District level etc. Some of them that are important for students to know are as follows:

- No institution shall permit or condone any reported incident of ragging in any form; and all institutions shall take all necessary and required measures, including but not limited to the provisions of these Regulations, to achieve the objective of eliminating ragging, within the institution or outside.
- All institutions shall take action in accordance with these Regulations against those found guilty of ragging and/or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- Every public declaration of intent by any institution, in any electronic, audiovisual or print or any other media, for admission of students to any course of study shall expressly provide that ragging is totally prohibited in the institution, and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with these regulations as well as under the provisions of any penal law for the time being in force.
- The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in the institution, including but not limited to the Head of the institution, faculty members, members of the Anti-Ragging Committees and Anti-Ragging Squads, District and Sub-Divisional authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be published in the brochure of admission/instruction booklet or the prospectus.
- The application for admission, enrolment or registration must be accompanied by an Anti Ragging affidavit signed by a student in a prescribed format and another Anti Ragging Affidavit signed by a Parent/Guardian. (Both these

Affidavits can be downloaded from the Web)

- Any distress message received at the Anti-Ragging Helpline shall be simultaneously relayed to the Head of the Institution, the Warden of the Hostels, the Nodal Officer of the affiliating University, if the incident reported has taken place in an institution affiliated to a University, the concerned District authorities and if so required, the District Magistrate, and the Superintendent of Police, and shall also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.
- On receipt of the recommendation of the Anti Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorised by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions.

### *Administrative Action in the Event of Ragging:*

The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed here in under:

The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;

a) Suspension from attending classes and academic privileges.
b) Withholding/ withdrawing scholarship/ fellowship and other benefits.
c) Debarring from appearing in any test/ examination or other evaluation process.
d) Withholding results.
e) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
f) Suspension/ expulsion from the hostel.
g) Cancellation of admission.
h) Rustication from the institution for period ranging from one to four semesters.
i) Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

### *Where Complaint Can Be Made?*

- Anti Ragging Squad/Member
- Anti Ragging Committee/Member
- College Authorities
- Hostel Authorities & Staff
- Teaching/Non-teaching Staff
- Police Station
- UGC Helpline